

MINUTES OF THE REGULAR FEBRUARY MEETING
OF THE VILLAGE OF BENZONIA
Monday, February 1, 2021 @ 6:00 p.m.

PRESENT:

PRESIDENT:	Flynn
COUNCIL:	Heyn, Bair, Cook, Misner, French
CLERK:	Cutler
TREASURER:	Flynn
SUPERINTENDENT:	Boman
ASST SUPERINTENDENT:	Cline
ZONING ADMINISTRATOR:	Kirk
PUBLIC:	Rhonda Nye, County Commissioner, Michelle Leines
ABSENT:	Rankin – Excused

CALL TO ORDER: The Regular Meeting of the Benzonia Village Council was called to order at 6:04 p.m. by President Flynn.

ATTENDENCE TAKEN BY CLERK

PLEDGE OF ALLEGIENCE

APPROVAL OF AGENDA:

Flynn motions for the agenda to be amended to add the Fleis & Vandenbrink invoice from Academy Park and the Water System Consumer Confidence Report. French moves, supported by Cook, to approve the Agenda as amended. Roll Call: French, Bair, Cook, Flynn. Nays: None. Motion Carried. Rankin, Heyn, Misner– Excused.

APPROVAL OF JANUARY 4, 2020 MINUTES:

French moves, supported by Bair, to approve the January 4, 2020 Meeting Minutes as presented. Roll Call: French, Cook, Bair, Flynn. Nays: None. Motion Carried. Rankin, Heyn, Misner– Excused.

PUBLIC COMMENT: Michelle Leines updated the council regarding the ice skating rink on the website and that Melissa Musgrave was able to secure 35 pair of hockey skates that can be loaned out, they will all be kept at the Library.

6:07 p.m.- Misner joins the meeting

ACTION ITEMS:

1. USDA Draw #9 – Draw request Cole \$19,865.82 and FV \$3,295.48 for Engineering \$13,747.65 for a total of \$23,161.30. **Misner moves,**

supported by French, to approve USDA Pay Draw #9. Roll Call: Bair, French, Cook, Misner, Flynn. Nays – None. Motion Carried. Rankin & Heyn– Excused.

6:10 p.m. - Heyn joins the meeting

- a. Ken Micek reports on the Academy Park invoice, this was for testing that was completed during construction. **Heyn moves, supported by French to approve payment for the Academy Park invoice. Roll Call: Cook, Bair, Misner, French, Heyn, Flynn. Nays – None. Motion Carried. Rankin – Excused.**
- b. Ken Micek also reviews the Water System Consumer Confidence Report that they assist the Village with and asks for approval of the invoice for \$650.00. **French moves, supported by Misner to allow FV to complete the 2020 Consumer Confidence Report in the amount of \$650.00. Roll Call: Cook, Bair, Misner, French, Heyn Flynn. Nays – None. Motion Carried. Rankin – Excused.**
2. Discussion took place regarding reroofing of the back barn – Lance Burns had the initial bid from a year or so ago. Should probably get a new quote as the original quote was pre-COVID and the cost of materials have increased quite a bit. Phil will get Lance to requote the roof.
3. Council discussed seal coating the drive way. Phil will bring back quotes.
4. Council discussed having the annual budget meeting. Scheduled for **Tuesday, February 16, 2020 at 5:00 p.m.**
5. Council re-visited the BS&A Proposal for Accounts Payable, Payroll and General Ledger. The Council agreed that they have put in a lot of work in the infrastructure of the water system, and that they agree that the infrastructure for the office also needs to be upgraded. **French moves, supported by Misner to approve the BS & A proposal. Roll Call: French, Misner, Bair, Cook, Heyn, Flynn. Nays – None. Motion Carried. Rankin – Excused.**
6. Council discussed the DTE Energy Proposed Fencing near the ball park diamond. Council asked that President Flynn meet with Carol Dye from the Church to review. **French moves, supported by Misner to allow the President to meet with Carol Dye. Roll Call: Bair, French, Cook, Heyn, Misner, Flynn. Nays – None. Motion Carried. Rankin – Excused.**
7. Employee Reviews – Discussion took place regarding Jake Cline and that he has completed his first water exam and his salary should be elevated to compensate for the new education. Council discussed a \$1.00/hr increase. Effective 2/1/21. **French moves, supported by Cook to increase Jake Cline hourly rate by \$1.00 effective 2/1/21. Roll Call: Cook, Heyn, Misner, French, Bair, Flynn. Nays – None. Motion Carried. Rankin – Excused.**
 - a. Additional discussion took place regarding Phil Bowman, as supervisor. He should also receive an annual increase as well. Council agrees to increase his hourly rate by \$1.00/hr. Effective 2/1/21. **Heyn moves, supported by Misner to increase Phil Bowman’s hourly rate by \$1.00**

effective 2/1/21. Roll Call: Heyn, Misner, Cook, Bair, French, Flynn. Nays – None. Motion Carried. Rankin – Excused.

8. Bills List – **French moves, supported by Heyn to approve payment of the bills for the month of February 2021 in the amount of \$ 19,252.90. Roll Call: Misner, French, Bair, Heyn, Cook, Flynn. Nays – None. Motion Carried. Rankin – Excused.**
9. Treasurer’s Report - **Misner moves, supported by French, to approve the Treasurer’s Report to January 31, 2021, as presented. Roll Call: French, Heyn, Misner, Bair, Cook, Flynn. Nays – None. Motion Carried. Rankin – Excused.**

UNFINISHED MATTERS:

- Discussion took place regarding the Garden Worker Kevin Kohn, Council agreed that Misner, Heyn and Flynn would meet with Kevin and go over the garden work that needs to be completed. Meeting scheduled for next week.

CORRESPONDENCE:

- A. LandMark Dividen – Council discussed offer by LandMark title to purchase the leases of the cellular services on the tower, the Council agreed that they are not interested in selling the leases. **Motioned by French, seconded by Heyn. Roll Call: Misner, French, Heyn, Cook, Bair, Flynn. Nays – None. Motion Carried. Rankin – Excused.**
- B. Jordon Potts Inquiry – Regarding cleaning of the snow on west side sidewalk and a stop sign at River and Barber. The Council discussed that as time allows the east side of the sidewalks will be cleared. Council also discussed the stop sign and **no action was taken at this time.**

SUPERINTENDENT REPORT:

- Snow Plowing
- Furnace in shop was fixed
- Fixed meters that were installed backwards

ASSISTANT SUPERINTENDENT REPORT:

- Snow Plowing
- Next license exam is in July, still needs to apply for the license.

COMMISSIONER REPORT:

- County Commissioner Nye – Reports on County business, County Building is now open to the public. Health Department updated the Board about the COVID dashboard, and they believe that they will be still taking appointments for through July for the 65 and older group. Emergency Manager, Rebecca Hubers talked to the Board about the Smart 911 program. The Board has been reviewing new technology for the Board

Room. Commissioner Farrell has resigned, and Mitch Deisch County Administrator has put in his retirement, and the Board interviewed for the open seat and Andy Miller was appointed to fill the position on the board that was vacated by Linda Farrell.


ZONING ADMINISTRATOR REPORT: Written report submitted and will be made part of the Regular February 2021 Minutes. Collier in default, Show Cause hearing is scheduled. Court sent new letter to appear, if he defaults the will motion for him to come in to the court.

FINAL PUBLIC COMMENT:

- Need to post Notice for Spring Clean Up.

French moves, supported by Heyn, to adjourn meeting at 7:40 p.m. Ayes – All. Nays – None. Motion Carried. Rankin – Excused.

Respectfully Submitted,


Maridee Cutler,
Village Clerk

DRAFTED: February 7, 2021

APPROVED: March 1, 2021