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## **Wanted!**

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We are looking for energetic and enthusiastic individuals to serve on our commission and committees. These individuals should have the ability to make decisions, work as a part of a team, and want to be able to guide the future growth and development of our Village. The Planning Commission provides guidance to the Village Council on planning matters such as ordinances, zoning matters, and special development projects. Many of the commitments only require a few hours of service a month, but as always, it is what you want to put in!

**IMMEDIATELY**, the planning commission is seeking to form subcommittees to help guide and provide input to help complete action items identified in the master plan as well as support the Redevelopment Ready Communities (RRC) Certification Process.

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## **Interested?**

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Please review the following enclosed functions that are desired of the commission or subcommittees and complete and return the enclosed application.

**The value and importance of citizen participation cannot be measured. Your interest in volunteering with the Village of Benzonia is greatly appreciated.  
Thank You!**

“SOONER OR LATER YOU MUST MOVE DOWN AN UNKNOWN ROAD THAT LEADS BEYOND THE RANGE OF THE IMAGINATION, AND THE ONLY CERTAINTY IS THAT THE TRIP HAS TO BE MADE” BRUCE CATTON

## Planning Commission

### MEETINGS:

3rd Thursday of the Month at 7pm.

### REQUIREMENTS:

The Planning Commission (PC) consists of 5 members (up to 7 or 9\*), a Council Liaison and the Zoning Administrator.

### GENERAL

#### RESPONSIBILITIES:

Purpose to perform zoning and planning services for the community. This includes the zoning of property, site plan reviews, long range planning, appeals, interpretations and variances.

#### DESIRED SKILLS & QUALIFICATIONS:

Members should have an interest in or have demonstrated experience in zoning laws, architecture, landscape architecture, planning, construction, engineering, real estate development, community development/outreach, social sciences or related fields.

#### COMPENSATION:

Paid per Meeting, set by Council.

## design Subcommittee

### MEETINGS:

1 per month, minimum, to be determined by the committee.

### REQUIREMENTS:

Subcommittees would ideally have 4-5 members plus at least one member of the planning commission who would be responsible to report any recommendations/progress to the planning commission.

### GENERAL

#### RESPONSIBILITIES:

The purpose of this subcommittee would be to complete design related projects as determined by the planning commission that would directly support action items from the master plan and help the Village complete the RRC\*\* tasks.

#### DESIRED SKILLS & QUALIFICATIONS:

Demonstrated experience in architecture, landscape architecture, planning, construction, engineering, real estate development, community development, education, social sciences, earth sciences or related fields.

#### COMPENSATION:

None, Volunteer

## community outreach Subcommittee

### MEETINGS:

1 per month, minimum, to be determined by the committee.

### REQUIREMENTS:

Subcommittees would ideally have 4-5 members plus at least one member of the planning commission who would be responsible to report any recommendations/progress to the planning commission.

### GENERAL

#### RESPONSIBILITIES:

The purpose of this subcommittee would be to complete outreach, marketing or other social related projects as determined by the planning commission that would directly support action items from the master plan and help the Village complete the RRC\*\* tasks.

#### DESIRED SKILLS & QUALIFICATIONS:

Demonstrated experience in, communications, community development/outreach, event planning, social sciences, marketing/graphics, economics, business, real estate development education or related fields.

#### COMPENSATION:

None, Volunteer

\*Per the MICHIGAN PLANNING ENABLING ACT (MPEA)

\*\* RRC refers to Redevelopment Ready Communities, the Village is working towards Certification with the Michigan Economic Development Corporation

## **application for service**

please fill of the application and return to the Village Clerk (mail or email), applications will be kept on file. You should expect to be contacted within 2 weeks to determine if your skill set is needed at the present time. If you don't hear from us within 2 weeks please contact the Village office or Zoning Administrator.

### **DESIRED COMMISSION OR COMMITTEE:**

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**NAME:**

**EMAIL:**

**PHONE:**

**STREET ADDRESS:**

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**WHY DO YOU WANT TO SERVE ON THIS COMMISSION OR COMMITTEE?**

**BRIEFLY DESCRIBE ANY COMMUNITY ACTIVITIES YOU HAVE BEEN INVOLVED IN:**

**BRIEFLY DESCRIBE YOUR SKILLS, TALENTS AND KNOWLEDGE THAT YOU WOULD BRING TO THE TABLE:**

**WHAT IS YOUR EDUCATION AND TRAINING BACKGROUND?**

**WHAT SPECIFIC IMPROVEMENTS OR GOALS DO YOU HAVE IN MIND FOR THE VILLAGE?**