

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF BENZONIA  
1276 MICHIGAN AVENUE  
BENZONIA, MI 49616  
MONDAY, December 3, 2018

PRESENT:

PRESIDENT: Flynn  
COUNCIL: Heyn, Misner, Rankin, Bair, French, Scholten  
CLERK: Nye  
TREASURER: Flynn  
SUPERINTENDENT: Boman  
ASST SUPERINTENDENT: Marshall  
ZONING ADMIN: Carland  
VISITORS: Cynthia Herrera (6:10)  
ABSENT: None

CALL TO ORDER: The regular meeting of the Benzonia Village Council was called to order at 6:00 p.m. by President Flynn.

ATTENDENCE TAKEN BY CLERK

CLERK SWEARS IN ELECTED OFFICIALS: President Flynn for term: 2018-2020, Trustee(s) French, Bair, and Scholten for term(s) 2018-2022.

APPOINTMENT OF CLERK FOR 4 YEAR TERM: **Rankin moves, supported by Misner, to appoint Rhonda Nye as Village of Benzonia Clerk for a four year term 2018-2022. Ayes – All. Nays – None. Motion Carried.**

APPOINTMENT OF TREASURER FOR 4 YEAR TERM: **French moves, supported by Rankin, to appoint Tonnetta Flynn as Village of Benzonia Treasurer for a four year term 2018-2022. Ayes – All. Nays – None. Motion Carried.**

ZONING ADMINISTRATOR / PLANNING COMMISSIONER APPOINTMENT:  
**French moves, supported by Rankin, to establish the position of Village of Benzonia Zoning Administrator and Planning Commissioner by appointment for a four (4) year term to run concurrently with the appointment terms of the Clerk and Treasurer. Ayes – All. Nays – None. Motion Carried.**

**Rankin moves, supported by French, to appoint Coury Carland as Village of Benzonia Zoning Administrator and Planning Commissioner for a four year term 2018-2022. Ayes – All. Nays – None. Motion Carried.**

VISITORS:

Cynthia Herrera, village resident, read a several page prepared statement purportedly in reference to the blight violation letter she received; hands out several close up photos of random household interior areas. Upon being asked if she intends to have the power and water turned on in the home Ms. Herrera abruptly leaves the meeting. **TABLED TO UNFINISHED BUSINESS.**

MINUTES:

Regular Meeting Minutes November 2018. **Rankin moves, supported by Misner, to approve the November 2018 Regular Meeting Minutes as presented. Ayes – All. Nays – None. Motion Carried.**

North Street Line Meeting Notes 11.13.2018.

North Street Line Meeting Notes 11.26.2018. **French moves, supported by Scholten, to approve the North Street Line Meeting Notes 11.13.2018 & 11.26.2018 as presented. Ayes – All. Nays – None. Motion Carried.**

CLERK'S CORRESPONDENCE:

- Letter received from C. Herrera. **TABLED TO UNFINISHED BUSINESS.**
- Quote received from Northern Wood Designs to replace sign above big shop doors in the amount of \$2,275.00. Discussion. Quote declined; different options will be pursued.

FINANCIAL REPORTS:

BILLS LIST:

**French moves, supported by Heyn, to approve payment of bills for the month of December in the amount of \$37,317.11. Ayes – Heyn, Misner, Rankin, French, Bair, Scholten, Flynn. Nays – None. Motion Carried.**

TREASURER'S REPORT:

**Misner moves, supported by Heyn, to accept the Treasurer's Report through December 3, 2018, as presented. Ayes – All. Nays – None. Motion Carried.**

SUPERINTENDENT REPORT:

- Plowed some snow
- Put new tires on front big truck
- Got 2005 Ford fixed
- Put snow blower on John Deere
- Christmas Deco ready to go up
- Got new power pruner

ASSISTANT SUPERINTENDENT'S REPORT:

Waiting on test scores.

UNFINISHED BUSINESS:

- Meeting with USDA December 6<sup>th</sup>, 9:00 a.m.
- Cynthia Herrera. Correspondence is difficult to follow in reference to blight violation. Difficult to ascertain what the pictures provided were attempting to show. At this point, Council decided to wait and see what other authorities who have been contacted regarding this matter intend to do. Clerk directed to find out if any permits have been issued at the residence. **TABLED TO JANUARY MEETING.**

NEW BUSINESS:

- Summit Company has taken over Northern Fire & Safety. Fee for annual fire extinguisher check increased from 67.00 to 380.00 with change of company name. Clerk will investigate; permitted to hire alternative company with more reasonable rates if necessary.
- Shannon Reed, village resident, emailed terms to pay delinquent water bill. Correspondence to be made part of the December 2018 Minutes. Discussion. Council agrees to terms if payments are made in manner proposed; if terms are not met, water will be shut off in accordance with policy.

COMMITTEE REPORTS:

FINANCE: Printed audit received.  
STREETS: No Report.  
PARKS: Parks are closed.  
WATER: Discussed.  
EQUIPMENT: Need to move forward on a new truck. May want to consider a line item in the budget to earmark funds for future vehicle purchase.

PLANNING COMMISSION & ZONING:

Last quarterly meeting only attended by Chair and Secretary – no quorum.  
President Flynn will contact Secretary and suggest meeting reminders are sent; if quorum cannot attend, meeting can be rescheduled.

OTHER BUSINESS: None.

**French moves, supported by Scholten, to adjourn meeting at 7:07 p.m. Ayes –All. Nays – None. Motion Carried.**

Respectfully Submitted,

Rhonda Nye  
Village Clerk

Minutes Drafted: December 3<sup>rd</sup>, 2018