

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF BENZONIA  
1276 MICHIGAN AVENUE  
BENZONIA, MI 49616  
MONDAY, February 4, 2019

PRESENT:

PRESIDENT: Flynn  
COUNCIL: Heyn, Bair, French, Scholten, Rankin (6:35)  
CLERK: Nye  
TREASURER: Flynn  
SUPERINTENDENT: Boman  
ASST SUPERINTENDENT: Marshall  
ZONING ADMIN: Carland  
VISITORS: Ken Mlcek, Fleis & VandenBrink, Megan Barnard  
ABSENT: Trustee Misner

CALL TO ORDER: The regular meeting of the Benzonia Village Council was called to order at 6:00 p.m. by President Flynn.

ATTENDENCE TAKEN BY CLERK

VISITORS: Megan Barnard, representing local group called 'Yes for Benzie Kids', shares that there will be a .5 millage increase request on the May 7<sup>th</sup> ballot – monies would be used for Benzie Central Schools updates. Handout distributed outlining Major Scope Items, Millage Impact, and Ballot Language for the \$47,850,000.00 total investment.

KEN MLCEK, FLEIS & VANDENBRINK:

- MDNR Recreational Passport Grant Project Agreement. Discussion. **French moves, supported by Scholten, to accept the recommendation of Fleis & VandenBrink to sign the Project Agreement for the MDNR Recreational Passport Grant. Ayes – All. Nays – None. Motion Carried. Rankin and Misner Excused.**
- MDNR Passport Grant Resolution. Resolution read by Clerk. Discussion. **Heyn moves, supported by French, to adopt the MDNR Passport Grant Resolution as presented. Ayes – Heyn, French, Bair, Scholten, Flynn. Nays – None. Motion Carried. Misner and Rankin Excused.**
- Water Reliability Study Update Proposal. Mlcek states that the update will satisfy requirements set forth by Scott Conradson – State of Michigan. Discussion. **French moves, supported by Heyn, to accept the proposal for a Water Reliability Study Update from Fleis & VandenBrink in the amount of \$2,000.00, as presented. Ayes – Heyn, French, Bair, Scholten, Flynn. Nays – None. Motion Carried. Misner and Rankin Excused.**
- Miller Canfield Bond Counsel Proposal. Services will be required for USDA loan once secured. No action required at this time.

- Water System Consumer Confidence Report Proposal. Discussion. **French moves, supported by Scholten, to accept the proposal by Fleis & VandenBrink to complete the Consumer Confidence Report in the amount of \$650.00, as presented. Ayes – Heyn, French, Bair, Scholten, Flynn. Nays – None. Motion Carried. Misner and Rankin Excused.**

**Meeting recessed to sign documents 6:30.**

**Trustee Rankin arrives 6:35.**

**Meeting Resumes 6:38.**

#### MINUTES:

Regular Meeting Minutes January 2019. **French moves, supported by Heyn, to approve the January 2019 Regular Meeting Minutes as presented. Ayes – All. Nays – None. Motion Carried. Misner – Excused.**

USDA Loan Meeting Notes 01/17/19. **Heyn moves, supported by French, to approve the USDA Loan Meeting Notes 01/17/19 as presented. Ayes – All. Nays – None. Motion Carried. Misner – Excused.**

North Street Line Special Meeting Minutes 01/22/19. **French moves, supported by Rankin, to approve the North Street Line Special Meeting Minutes 01/22/19. Ayes – All. Nays – None. Motion Carried. Misner – Excused.**

- Clerk shares that attorney, Dick Figura, is recommending a meeting with principles from Beulah and the mediator without attorneys or engineers present – three people from each respective village, with the goal a resolution to the North Street Line dispute. Discussion. Scott Conradson, State of Michigan, has also offered to be involved in an attempt to resolve this dispute. Decided the next attempt at a resolution will occur with Scott Conradson present; if resolution is not reached a follow up meeting with the mediator will be scheduled.

#### CLERK'S CORRESPONDENCE:

- AT&T Cell Site Lease Partnership Letter. Appears to be an attempt to renegotiate tower space rental agreement. Clarification and possible attorney review needed. **TABLED TO MARCH MEETING.**
- Email received from Sara Kirk expressing interest in an open seat on the Planning Commission. After discussion, established there is not an open seat available at this time. ZA Carland shares that Sara Kirk may have a background /skills that could be useful in creating an updated Village Master Plan. **TABLED TO MARCH MEETING.**

#### FINANCIAL REPORTS:

##### BILLS LIST:

**Rankin moves, supported by Heyn, to approve payment of bills for the month of February in the amount of \$15,204.53. Ayes – Heyn, French,**

**Rankin, Bair, Scholten, Flynn. Nays – None. Motion Carried. Misner – Excused.**

TREASURER’S REPORT:

**Heyn moves, supported by Scholten, to accept the Treasurer’s Report through February 4, 2019, as presented. Ayes – All. Nays – None. Motion Carried. Misner – Excused.**

SUPERINTENDENT REPORT:

- Plowed snow
- Blow sidewalks
- Took sander out 2005 truck
- New tractor should be here soon
- Valve fixed on Walker Street
- Finished up painting bathroom
- Jake’s water froze up
- Normal stuff

ASSISTANT SUPERINTENDENT’S REPORT:

- Same stuff as Superintendent
- Working on a program spread sheet for Mike Engalls which involves logging data for each water customer.

UNFINISHED BUSINESS: Discussed.

NEW BUSINESS:

- MDOT Meeting Wednesday, February 6<sup>th</sup>, 1:00 pm.
- Budget Workshop/Meeting: Thursday, February 28, 2019, 4:00 pm

COMMITTEE REPORTS:

FINANCE: Discussed.

STREETS: Discussed.

PARKS: Excused.

WATER: Trustee French thanks the Council for being supportive through all the water issues.

EQUIPMENT: No Report.

PLANNING COMMISSION:

- Trustee Bair - PC Liaison reports:
  - Cathy French needs to be reappointed to a term running from November 2018 – November 2021. **Scholten moves, supported by French, to reappoint Cathy French to the Planning Commission for a term running from November 2018 to November 2021. Ayes – All. Nays – None. Motion Carried. Misner – Excused.**
  - Reviewing 2010 Master Plan to move forward with update.

ZONING:

- Received Zoning Ordinances from Tim Figura; once hyperlinks are added they will be published on the Village website.
- Rotary is no longer offering grants for master plan updates.

OTHER BUSINESS: None.

**French moves, supported by Scholten, to adjourn meeting at 7:40 p.m. Ayes –All. Nays – None. Motion Carried. Misner – Excused.**

Respectfully Submitted,

Rhonda Nye  
Village Clerk

Minutes Drafted: February 5, 2019

Approved: March 4, 2019