

MINUTES OF THE REGULAR MAY MEETING  
OF THE VILLAGE OF BENZONIA  
Monday, May 2, 2022 @ 6:00 p.m.

PRESENT:

PRESIDENT:	Flynn
COUNCIL:	Heyn, Cook, Hafer, French, Bair
CLERK:	Cutler
TREASURER:	Flynn
SUPERINTENDENT:	Pritchard
ASST SUPERINTENDENT:	Cline
ZONING ADMINISTRATOR:	Kirk
PUBLIC:	Rhonda Nye, County Commissioner, Tom Rohrer & Doug Holmes
ABSENT:	Misner

CALL TO ORDER: The Regular Meeting of the Benzonia Village Council was called to order at 6:00 p.m. by President Flynn.

ATTENDANCE TAKEN BY CLERK

PLEDGE OF ALLEGIENCE

APPROVAL OF AGENDA:

**Sara Kirk added to #4) Approval of Map. French moves, supported by Heyn, to approve the agenda as amended. Ayes: All Nays: None. Motion Carried.**

APPROVAL OF THE MINUTES:

- April 4, 2022 Regular Council Meeting Minutes - **Hafer moves, supported by French, to approve the April 4, 2022 Regular Council Meeting Minutes as presented. Ayes: All, Nays: None, Motion Carried.**
- April 8, 2022 Special Meeting Minutes - **Hafer moves, supported by French, to approve the April 4, 2022 Special Meeting Minutes as presented. Ayes: All, Nays: None, Motion Carried.**
- April 27, 2022 Personnel Committee Meeting Minutes - **Hafer moves, supported by French, to approve the April 27, 2022 Personnel Committee Meeting Minutes as presented. Ayes: All, Nays: None, Motion Carried.**

PUBLIC COMMENT:

Thomas K. Rohrer – Asks for the Villages help to extend Killdale 300 ft so that he can add a drive and build a residence in the future.

Doug Holmes – Lives on Killdale, purchased his home at the end of last fall, here tonight to see what the village decides.

ACTION ITEMS:

- Tom Rohrer – Council discussed the upgrade to Killdale, they will need to have a survey done to figure out where the baseline is, they also need to find the survey for the street. Mr. Rohrer has a survey of his parcel and can put stakes where the right of way is at. President Flynn said that we should work with the attorney and Township Tax assessor to find out what type of improvements can be made. Tom Hafer will look into the best way to proceed.
- Gabridge Engagement Letter – Clerk asks for the council to approve the letter of engagement to Gabridge to perform the upcoming audit, not to exceed \$10,200. **French moves, supported by Bair to approve the Gabridge Engagement Letter not to exceed \$10,200, and authorize the President to sign. Roll Call: French, Heyn, Cook, Hafer, Bair, Flynn. Nays – None. Motion Carried. Absent: Misner**
- Short Term Rental Ordinance No. 2022-01-Updated some of the language. Changed the size of the lot, removed per Michigan building codes, added definition of occupancy. **Heyn moves, support by French to adopt the ordinance for Short Term Rentals as presented. Roll Call: French, Heyn, Cook, Hafer, Flynn. Bair – abstained. Nays – None. Motion Carried. Absent: Misner**
- Zoning Map Changes – Kirk presented the zoning map with changes. **French moves supported by Hafer to approve the visual change to the zoning map as presented. Ayes: All Nays: None. Motion Carried. Bair – abstained.**
- Bills List – **Hafer moves, supported by French to approve payment of the bills for the month of April 2022 in the amount of \$34,480.05. Roll Call: Bair, Heyn, French, Cook, Hafer, Flynn. Nays – None. Motion Carried. Absent: Misner**
- Treasurer’s Report – Treasurer presented report, working on the Truth and Taxation information. **Heyn moves, supported by French to accept the Treasurer’s Report as presented. Ayes: All Nays: None. Motion Carried.**

---

---

UNFINISHED MATTERS:

---

---

CORRESPONDENCE:

- DTE Letter regarding construction in our area.
- Michigan Municipal League refund for vehicles
- Note from Michelle Leines – Library to have a set of pickle ball equipment to borrow
- Benzie County Amateur Radio Lease
- SLFRF Compliance Report Update for April completed
- 2022 Census Survey completed
- Village forfeited of property filed with the State completed

- Beginning the renewal for the Michigan Liability & Property Pool

SUPERINTENDENT/ASSISTANT REPORT:

- Written report submitted and will be made part of the Regular May 2022 Minutes.
- Superintendents ask for approval by the council to upgrade to a split rail fence at the end for the walking path at the south/west part of the Village Trail Head, cost is estimated at \$800 - \$1,000. **French moves, supported by Hafer to approve the cost of the fence not to exceed \$1,000. Roll Call: Cook, hafer, Bair, French, Heyn, Flynn. Nays – None. Motion Carried. Absent: Misner**

COMMISSIONER REPORT:

County Commissioner Nye – Reports on County business:

- Amy Bissel Register of Deeds has retired and Paula Eberhart has been sworn in.
- Dawn Olney announced her retirement to begin at the end of the month.
- Unfunded liability is at 68%
- RFP is out for bid for the sewer feasibility study
- Jason Barnard volunteered to clean up the US31 corridor.

ZONING ADMINISTRATOR REPORT:


- Written report submitted and will be made part of the Regular May 2022 Minutes.
- FINAL PUBLIC COMMENT: Bair asked that the council reappoint Kathy French as chairperson to the planning committee board, her term expired on 11/20/21. **Bair moves, supported by French to reappoint Kathy French to the planning commission for a term of four years expiring on 11/20/25. Ayes: All Nays: None. Motion Carried.**

NEW BUSINESS:

- Walker Street Improvements – After speaking with Ken Mlcek, the cost of upgrading this street has increased from \$375,000 to \$403,000. The Village may be able to get a grant to help. The Village would need to pay \$233,000 to get this done. Current surplus in Major Street Fund = \$108,582.66. The Village may be able to use funds from Local Streets to help fund project. ~~More investigation needs to be done to figure this out.~~

Hafer moves, supported by Bair to adjourn meeting at 7:35 p.m. Ayes – All. Nays – None. Motion Carried.

Respectfully Submitted,

  
Maridee Cutler,  
Village Clerk

DRAFTED: May 08, 2022

APPROVED: 6/6/22