

MINUTES OF THE REGULAR AUGUST MEETING
OF THE VILLAGE OF BENZONIA
Monday, August 1, 2022 @ 6:00 p.m.

PRESENT:

PRESIDENT:	Flynn
COUNCIL:	Heyn, Cook, Hafer, French, Misner
CLERK:	Cutler
TREASURER:	Flynn
SUPERINTENDENT:	Pritchard
ASST SUPERINTENDENT:	Cline
ZONING ADMINISTRATOR:	Kirk
PUBLIC:	Rhonda Nye, County Commissioner
ABSENT:	Bair

CALL TO ORDER: The Regular Meeting of the Benzonia Village Council was called to order at 6:00 p.m. by President Flynn.

ATTENDANCE TAKEN BY CLERK

PLEDGE OF ALLEGIENCE

APPROVAL OF AGENDA:

Addition of the feasibility study added as item #5

**French moves, supported by Heyn, to approve the agenda as amended. Ayes: All
Nays: None. Motion Carried.**

APPROVAL OF THE MINUTES:

- July 11, 2022 Regular Council Meeting Minutes - **Heyn moves, supported by Misner, to approve the July 11, 2022 Regular Council Meeting Minutes as presented. Ayes: All, Nays: None, Motion Carried.**

PUBLIC COMMENT:

ACTION ITEMS:

- **Diane Tracy from Benzie Wellness** – Discussion took place regarding the viability and sustainability of a new wellness center that is being discussed to include a pool, fitness center, walking ring, and physical therapy. Two locations for the project are still being discussed and worked through. Key partners are being pursued and funding is currently being sought for the project and soon to be announced. Perhaps a small millage will need to be approved for ongoing maintenance, and a plan to charge membership dues will help support monthly expenses.
- **Draft of the 2021/22 Audit** – Discussion took place regarding the findings of the 2021/22 audit. French moves, supported by Heyn to accept and adopt the

draft audit for fiscal year 2021/22. **Roll Call: Heyn, French, Cook, Hafer, Misner, Flynn. Nays – None. Motion Carried. Absent Bair.**

- **Bills List – Heyn moves, supported by French to approve payment of the bills for the month of July 2022 in the amount of \$47,730.78. Roll Call: Cook, Hafer, Misner, French, Heyn, Flynn. Nays – None. Motion Carried. Absent Bair.**
- **Treasurer’s Report – Treasurer presented the July Treasurers Report. Misner moves, supported by French to accept the Treasurer’s Report as presented. Ayes: All Nays: None. Motion Carried.**
- **Feasibility Study -**

UNFINISHED MATTERS:

- **Joint Sewer Feasibility Study – Discussion took place regarding the recent kick off meeting for the joint study. Each entity identified where sewer would cross will need to be documented and how many hookups for residential homes. An authority will need to be formed to make decisions for the project, and to define the project scope for the Village of Benzonia. Hafer moves supported by French to affirm and support the formation of a sewer waste water facility authority. Roll Call: Ayes: French, Misner, Cook, Hafer, Heyn, Flynn. Nays – None. Motion carried. Absent: Bair**

Discussion regarding how to identify residential hookups were discussed and the use of the Master Plan Existing Zoning and Future Land Use Planning Maps have been identified as useful sources for identification of residential hookups. **French moves, supported by Hafer to use existing Land Use Maps as a guide for future sewer hookups. Roll Call: Ayes: French, Cook, Hafer, Heyn, Flynn. Nays – Misner. Motion carried. Absent: Bair.**

CORRESPONDENCE:

- None.

SUPERINTENDENT/ASSISTANT REPORT:

- Written report submitted and will be made part of the Regular July 2022 Minutes.
- Superintendent Pritchard asks council for the approval of seal coating around the Village Office and Parking Area next to Post Office. Estimate includes 6 space stripping at the office, and the lot next to the post office and stripping across from the Fire Hall for \$5,100 by Griswold Northwest Sealing & Paving Company. **Hafer moves, supported by Misner to approve the quote from Griswold Northwest Sealing & Paving Company for \$5,100. Roll Call: Cook, Hafer, Heyn, Misner, French, Flynn. Nays – None. Motion Carried. Absent: Bair.**

COMMISSIONER REPORT:

County Commissioner Nye – Reports on County business:

- Tom King, Director of EMS reported that the Frankfort Station will be seeing an upgrade. The hospital is in negotiations to build a new facility near the existing garage to house the Frankfort EMS staff.
- A new survey is on-line at the County to reach out to the community to find out what they feel the ARPA funding should be utilized for.
- 911 expansion is being discussed at the Sheriff building.
- RFP is going out for cleaning of the Government Center.

ZONING ADMINISTRATOR REPORT:

- Written report submitted and will be made part of the Regular August 2022 Minutes.
- MEDC approved proposal for zoning ordinance rewrite and proposed schedule, Village will be responsible for:

"75/25 Match.

MEDC will be supporting \$18,750.00 and Benzonia will be supporting \$6,250.00

There will be three milestone payments as followed:

25% (\$4,687.50) - Upon execution of MEDC grant agreement, providing MEDC with a fully executive copy of the community's contract with service provider, and scheduling the kick-off meeting.

50% (\$9,375.00) - Upon providing a full draft to the RRC Planner for Review.

25% (\$4,687.50) - Upon adoption and making the Zoning Ordinance Available online."

FINAL PUBLIC COMMENT


- Commissioner Nye asks the council for permission to seek bids to edge the sidewalks along the US 31 corridor, will bring to the next scheduled council meeting.

NEW BUSINESS:

- None.

Misner moves, supported by French to adjourn meeting at 7:45 p.m. Ayes – All. Nays – None. Motion Carried.

Respectfully Submitted,


Maridee Cutler,
Village Clerk

DRAFTED: August 6, 2022

APPROVED: September 12, 2022