

MINUTES OF THE REGULAR SEPTEMBER MEETING
OF THE VILLAGE OF BENZONIA
Monday, September 12, 2022 @ 6:00 p.m.

PRESENT:

PRESIDENT:	Flynn
COUNCIL:	Heyn, Cook, Hafer, French, Bair
CLERK:	Cutler
TREASURER:	Flynn
SUPERINTENDENT:	Pritchard
ASST SUPERINTENDENT:	Cline
ZONING ADMINISTRATOR:	Kirk
PUBLIC:	Rhonda Nye, County Commissioner; Jay Zelenock, Anthony Cicchelli, Thomas Rohrer, Ken Milcek
ABSENT:	Misner

CALL TO ORDER: The Regular Meeting of the Benzonia Village Council was called to order at 6:00 p.m. by President Flynn.

ATTENDANCE TAKEN BY CLERK

PLEDGE OF ALLEGIENCE

APPROVAL OF AGENDA:

Addition of the Edging Quote, item #8 and flip #'s 1 & 2

**French moves, supported by Heyn, to approve the agenda as amended. Ayes: All
Nays: None. Motion Carried.**

APPROVAL OF THE MINUTES:

- August 1, 2022 Regular Council Meeting Minutes - **French moves, supported by Hayfer, to approve the August 1, 2022 Regular Council Meeting Minutes as presented. Ayes: All, Nays: None, Motion Carried.**
- September 2, 2022 Special Meeting Minutes - **French moves, supported by Heyn, to approve the September 2, 2022 Special Meeting Minutes as presented. Ayes: All, Nays: None, Motion Carried.**

PUBLIC COMMENT:

ACTION ITEMS:

- Academy Park – Jay Zelenock who represents TC Concrete spoke about the claim for \$21,774.30 that is still due regarding the Academy Park Improvements. Mr. Zelenock visited the park prior to the meeting and pushed the merry go round and felt the equipment performed as intended. Bair indicated that when first installed the merry go round was hard to push, kids were struggling, even harder to push with weight on the equipment. Pushes

somewhat better when company came to grease the equipment. Mr. Zelenock indicated that he would return to the park to test the merry go round with weight.

- Tom Rohrer – Asks the council again for help in developing the undeveloped Killdale Street so that Mr. Rohrer has access to his property. Hafer indicated that he would like to see the property so that the council understands what would be entailed. Flynn will craft a letter to Mr. Rohrer to include:
 - 1) Need survey of what Mr. Rohrer would like done
 - 2) Need prove from Mr. Rohrer that the lot is buildable
 - 3) Need to provide proof from an engineer that the build of a home doesn't break the rules of the steep slope ordinance.
 - 4) Reiterate to Mr. Rohrer the purpose of Killdale St, and why it has not been improved.
- Approval of Spicer Contract – Sara Kirk presented the Spicer Contract and reviewed the costs associated with the contract. **French moves, supported by Hafer to approve the Spicer contract and allow the President to sign as presented. Roll Call: Cook, Hafer, Bair, French, Heyn, Flynn. Nays: None. Motion Carried. Absent Misner.**
- Approval of the MEDC Grant – Sara Kirk presented the MEDC Grant, the grant supports the cost of the Spicer Contract. **Hafer moves, supported by Cook to approve the MEDC Grant as presented. Roll Call: Heyn, Cook, Hafer, Bair, French, Flynn. Nays: None. Motion Carried. Absent Misner.**
- Road Project Improvements – Brief discussion took place regarding the need to record the ACT improvements on the State website. After review of the website it appears as nothing has been updated for the past three years. Need to review project list again: Walker Street resurfacing estimate was \$400,000. In June of 2020 overlays were completed on River Street, Traverse Ave., Benzie Street and Lake Street. Can add the fencing project to site as well.
- Bills List – **French moves, supported by Hafer to approve payment of the bills for the month of August 2022 in the amount of \$51,122.21. Roll Call: French, Bair, Cook, Hayfer, Heyn, Flynn. Nays – None. Motion Carried. Absent Misner.**
- Treasurer's Report – Treasurer presented the August Treasurers Report. **French moves, supported by Hayfer to accept the Treasurer's Report as presented. Ayes: All Nays: None. Motion Carried.**
- **Edging Quotes** – Commissioner Nye presented two quotes, one from Cottage Pros \$2468 and Signature Services \$1920. Discussion took place regarding the two quotes and what is covered. **French moves, support by Hafer to accept the quote from Signature Services in the amount of \$1920.00. Roll Call: Cook, Hafer, Heyn, French, Bair, Flynn. Nays: None Motion Carried. Absent: Misner.**

UNFINISHED MATTERS:

CORRESPONDENCE:

- Landmark Dividend – Presented letter from Landmark wishing to buyout leases on the tower.
- Edward Jones – Presented the Edward Jones Simple IRA Plan withdraw information.

SUPERINTENDENT/ASSISTANT REPORT:

- Written report submitted and will be made part of the Regular August 2022 Minutes.
- Superintendent Pritchard asks council for the approval of metal and 2x4's needed to replace the portions of the sand barn that are rusted through. Estimated at \$622. **Hafer moves, supported by French to approve the purchase of metal and 2x4's. Roll Call: Heyn, Cook, Hafer, Bair, French, Flynn. Nays – None. Motion Carried. Absent: Misner.**
- Superintendent Pritchard also ask the council for the approval to purchase tires for the two pickup trucks. Bayshore cost \$2110 (without tax), and Beulah Auto Parts cost \$2200.60 (with tax). **French moves, supported by Cook to replace the tires on both trucks and the purchase from Beulah Auto Parts for \$2200.60. Roll Call: French, Bair, Heyn, Cook, Hafer, Flynn. Nays – None. Motion Carried. Absent: Misner.**

COMMISSIONER REPORT:

County Commissioner Nye – Reports on County business:

- County is working on the Budget; no fund balance is needed to balance the budget.
- Broadband project is moving forward.
- SRO Millage passed (new action with SRO to rotate through schools)
- Property behind Tractor Supply on the County foreclosure list, found that an easement exists to hold the septic/tank on this piece of property.
- Sewer Feasibility Study will meet in a couple weeks, attorney is making a proposal of what the responsibilities might look like.

ZONING ADMINISTRATOR REPORT:

- Written report submitted and will be made part of the Regular September 2022 Minutes.
- Review of report was given.
- September 15 Planning Commission meeting to include a zoom meeting with Pablo from the RRC.
- Joint Meeting is needed with Planning Commission. October 27th 6:00 p.m. meeting is set with Council.
- Sara will get a template for the Council Bi-laws so that those can be created.

FINAL PUBLIC COMMENT

- Treasurer indicated that some Village members would like to remove Garbage from their tax bills. Cost of the garbage pick up is quoted with all Village residents included, cannot pick and choose who is on and who is off of the billing.
- Ken Mlcek presented instructions for the merry go round and greasing procedure.

NEW BUSINESS:

- None.

Cook moves, supported by Bair to adjourn meeting at 8:10 p.m. Ayes – All. Nays – None. Motion Carried.

Respectfully Submitted,



Maridee Cutler,
Village Clerk

DRAFTED: September 19, 2022

APPROVED: October 3, 2022