

MINUTES OF THE REGULAR NOVEMBER MEETING
OF THE VILLAGE OF BENZONIA
Monday, December 5, 2022 @ 6:00 p.m.

PRESENT:

PRESIDENT:	Flynn
COUNCIL:	Heyn, Hafer, French, Herryman, Moss, Myers
CLERK:	Cutler
TREASURER:	Flynn
SUPERINTENDENT:	Pritchard
ASST SUPERINTENDENT:	Cline
ZONING ADMINISTRATOR:	Kirk
PUBLIC:	Rhonda Nye, County Commissioner; Ken Mlcek
ABSENT:	Misner

CALL TO ORDER: The Regular Meeting of the Benzonia Village Council was called to order at 6:00 p.m. by President Flynn.

ATTENDANCE TAKEN BY COUNCIL MEMBER HEYN

PLEDGE OF ALLEGIENCE

REAPPOINTMENT, TREASURER, CLERK, ZONNING ADMINISTRATOR

Hafer moves supported by Heyn to re-appoint Toni Flynn to the Treasurers position for a four-year term beginning November 21, 2022 – November 20, 2026. Roll Call: French, Heyn, Herryman, Moss, Hafer, Flynn. Nays – None. Motion Carried.

Heyn moves supported by French to re-appoint Maridee Cutler to the Clerks position for a four-year term beginning November 21, 2022 – November 20, 2026. Roll Call: French, Heyn, Moss, Hafer, Herryman, Flynn. Nays – None. Motion Carried.

Heyn moves supported by Hafer to re-appoint Sara Kirk to the Zoning Administrators position for a four-year term beginning November 21, 2022 – November 20, 2026. Roll Call: Herryman, Heyn, French, Moss, Hafer, Flynn. Nays – None. Motion Carried.

APPOINTMENT OF COUNCIL MEMBER

French moves supported by Hafer to appoint Shane Myers to fill the remaining term on the vacant Council Member position for a two-year term beginning December 5, 2022 – November 20, 2024. Roll Call: Moss, Hafer, Herryman, French, Heyn, Flynn. Nays: None. Motion Carried.

APPROVAL OF AGENDA:

Addition of the Meeting Dates for 2023 added as #6

Hafer moves, supported by French, to approve the agenda as amended. Ayes: All Nays: None. Motion Carried.

APPROVAL OF THE MINUTES:

1. November 7, 2022 Regular Council Meeting Minutes – One change noted to correct Herryman to Herryman. **Heyn moves, supported by Hafer, to approve the November 7, 2022 Regular Council Meeting Minutes as presented. Ayes: All, Nays: None, Motion Carried.**
2. October 27, 2022 Special Meeting Minutes – **Hafer moves, supported by French, to approve the Special Meeting Minutes as presented. Ayes: All, Nays: None, Motion Carried.**

PUBLIC COMMENT: None

ACTION ITEMS:

- Rebecca Hubers, County Emergency Manager presented the County Hazard Mitigation Plan and asks that the Council members review the entire list and provide input, but specifically if you can search for your community in the affected jurisdiction column and (1) see that the strategy is relevant to your community and (2) confirm that the strategy is something that you are “on board with”, because you are already doing it as part of your regular operations (ordinances, planning etc.) or your community plans to progress in that direction and you are not opposed to keeping it on the list. She asks that the members fill out the “In Kind” document and return to your Clerk to compile and forward that would be helpful to the process. Would love to get information back to her by the end of January 2023.
- Road Repair Letter – Discussion took place regarding a letter to repair the road in front of an Adult Foster Care Home within the Village. Home was located and the road was repaired in front of the mailbox.
- Resignation Letter – Council received a resignation letter from Council Member Misner on November 15th. **French moves supported by Heyn to accept her resignation as of November 15, 2022. Ayes: All Nays: None. Motion Carried.**
- Bills List – **Heyn moves, supported by French to approve payment of the bills for the month of November 2022 in the amount of \$48,759.87. Roll Call: Heyn, Myers, Moss, Hafer, Herryman, French, Flynn. Nays – None. Motion Carried.**
- Treasurer’s Report – Treasurer presented the November Treasurers Report. **French moves, supported by Hafer to accept the Treasurer’s Report as presented. Ayes: All Nays: None. Motion Carried.**

Treasurer reports that the Water Fund could manage two additional payments to the 98 Bonds, suggests that the Council consider payments of \$15,000/each. Two bonds, total = \$30,000. **French moves, supported by Heyn to pay and**

additional \$15,000 on each 98 Bond. Roll Call: French, Heyn, Herryman, Moss, Hafer, Myers and Flynn. Nays: None. Motion Carried.

- Meeting Dates for 2023 – Council discussed meeting dates for 2023 and will continue with the first Monday of the month, unless it is a Holiday, then will fall to the following Monday. **Hafer moves, supported by Moss to set the 2023 Meeting dates. Ayes: All Nays: None. Motion Carried.**

UNFINISHED MATTERS:

- President Flynn:
With the resignation of Misner a new person needs to be added to the Personnel Committee. **French moves, supported by Heyn to add Hafer to the Personnel Committee. Ayes: All Nays: None. Motion Carried.**
- With the resignation of Jake Cline, legally the Village needs to have a backup operator for emergencies. The Personnel Committee will discuss at the next meeting scheduled on December 8, 2022.
- With the addition/resignation of new/old council members the need to appoint council members to various seats is needed.
 - a. Open seat on the Equipment Committee will be filled by Council Member Myers
 - b. Open seat on the Planning Committee will be filled by Herryman
 - c. Open seat on the Parks Committee will be filled by Moss

CORRESPONDENCE:

Crystal Lake Business Association payment – Hafer moves, supported by French to continue the relationship between CLBA, and pay for dues. **Roll Call: Heyn, Moss, Hafer Herryman, Myers, French, Flynn. Nays – None. Motion Carried.**

SUPERINTENDENT/ASSISTANT REPORT:

- Written report submitted and will be made part of the Regular December 2022 Minutes.

COMMISSIONER REPORT:

County Commissioner Nye – Reports on County business:

- New 911 Director named – Cory Ellis
- New Preliminary Expansion Plans for building 911 center
- Ed Hoogterp-Drain Commissioner is applying for an EGLE Dam Risk Reduction Grant in the amount of \$200,000 looking for 10% match from the County.
- Tom Longanbach – Equalization Director retiring
- New Commissioner will be taking the position of Andy Miller
- New Unified Sanitary Code for the BLDHD has been introduced

ZONING ADMINISTRATOR REPORT:

- Written report submitted and will be made part of the Regular December 2022 Minutes.
- Review of report was given.

FINAL PUBLIC COMMENT

- Rebecca Hubers thanks the superintendent and assistant superintendent for always helping out.

NEW BUSINESS:

- None.

French moves, supported by Hafer to adjourn meeting at 7:28 p.m. Ayes – All. Nays – None. Motion Carried.

Respectfully Submitted,

Maridee Cutler,
Village Clerk

DRAFTED: December 12, 2022

APPROVED: January 2, 2023
