

MINUTES OF THE REGULAR OCTOBER MEETING OF THE
VILLAGE OF BENZONIA
Monday, October 5, 2020 @ 6:00 p.m.

PRESENT:

PRESIDENT:	Flynn
COUNCIL:	Heyn, Bair, Cook, Misner, French
CLERK:	Nye, Cutler
TREASURER:	Flynn
SUPERINTENDENT:	Boman
ASST SUPERINTENDENT:	Cline
ZONING ADMINISTRATOR:	Kirk
PUBLIC:	Ken Mlcek, Fleis & Vanden
ABSENT:	Rankin and Misner – Excused

CALL TO ORDER: The Regular Meeting of the Benzonia Village Council was called to order at 6:00 p.m. by President Flynn.

ATTENDENCE TAKEN BY CLERK

PLEDGE OF ALLEGIENCE

APPROVAL OF AGENDA:

French moves, supported by Bair, to approve the Agenda as presented with one change to add a public hearing for zoning variance. Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.

OPEN PUBLIC HEARING:

ZBA Public Hearing to approve variance request as proposed.

French moves, supported by Heyn, to approve the variance request as proposed. Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.

CLOSED PUBLIC HEARING:

French moves, supported by Heyn, to close public hearing. Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.

PUBLIC COMMENT: None

SWEARING IN OF NEW CLERK:

New clerk Maridee Cutler was sworn in and appointed to partial term through November 20, 2022. Resigning Clerk Nye asks for a motion to remain signatory until new Clerk can get on the signatory list at the bank.

Heyn moves, supported by Cook, to approve motion for Nye to remain signatory until new Clerk can get on signatory list at the bank. Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.

KEN MLCEK, FLEIS & VANDENBRINK, PROJECT UPDATE:

- North Street complete.
- Old well = 200gal per min. New well = 350gal per min, which will require contract adjustment, request a bigger pump. Elmers contract could come in at \$80k below bid.

ACTION ITEMS:

- A. USDA Draw #5 – Draw request \$146,631.40 and Engineering \$29,086.16 for a total of \$175,717.56. **French moves, supported by Cook, to approve USDA Pay Draw #5. Ayes – French, Heyn, Bair, Cook, Flynn. Nays – None. Motion Carried. Rankin and Misner – Excused.**
- B. MDNR Passport Grant Park Project/TC Concrete – Attempt to correct tennis court, however, grade was too low. \$10,000 negotiation was reached, includes fill, painting of court and to bring grade up. Deadline on grant is May 2021, but can be requested to extend if needed. **French moves, supported by Bair, to approve negotiated offer of \$10,000 authorizing the chairman to sign. Ayes – Bair, Heyn, French, Cook, Flynn. Nays – None. Motion Carried. Rankin and Misner – Excused.**
- C. North Street Escrow Fund – Treasurer Flynn requests to move remaining funds to receiving funds. **French moves, supported by Heyn, to move funds to receiving fund Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.**
- D. Water hook up and late fee adjustment – Treasurer Flynn requests to raise water hookup fees and late fee adjustment as it has not been raised in years. Currently \$750 for residential, and \$900 for commercial on a 1”. 1” is standard, 2” costs more. Council approves \$2,500 plus additional costs if it goes over a 1” line. Commercial hookup will be at actual costs per contract on commercial to commercial basis. **French moves, supported by Cook, to approve \$2,500 plus additional costs if it goes over a 1” line. Ayes – Heyn, Cook, Bair, French, Flynn. Nays – None. Motion Carried. Rankin and Misner – Excused.**
- E. Bills List. **Bair moves, supported by Heyn, to approve payment of the bills for the month of October 2020 in the amount of \$22,817.12. Ayes – Bair, Cook, French, Heyn, Misner, French, Bair, Cook, Heyn, Flynn. Nays – None. Motion Carried. Rankin and Misner – Excused.**
- F. Treasurer’s Report: **French moves, supported by Cook, to approve the Treasurer’s Report to September 30, 2020, as presented. Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.**

G. Minutes: September Regular Minutes. **French moves, supported by Heyn, to approve the September Regular Meeting Minutes, as presented. Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.**

H. Employee Review Committee Meeting Minutes: **Cook moves, supported by Bair, to approve the September 15, 2020 Employee Review Committee Meeting Minutes, as presented. Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.**

UNFINISHED MATTERS:

- FY 2019 Budget Corrective Action Plan – Corrective action was in regards to DNR grant adjusting entry. Letter was sent and Clerk Nye contacted auditors.
- DTE Gas – Clerk Nye contacted DTE and moved gas back to DTE.

CORRESPONDENCE:

- A. Kendra Sheiffele – Water Bill from leak at water pit, Treasurer Flynn reported that multiple letters were sent to Sheiffele with no response. Certified letter sent. Total due now = \$5,823.58, council indicates that a onetime usage forgiveness allowance could be approved in the amount of \$3,621.22. If not paid by May 2021 it will go on the normal property taxes. **French moves, supported by Bair, to recommend approval of the onetime usage forgiveness allowance, as discussed. Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.**
- B. Property Tax Affidavit – Sale of Trailer Park presented.
- C. Notification of Estate Gift from Elizabeth Case – Notification presented.

SUPERINTENDENT REPORT:

- Worked on water project
- Mowing a lot of grass
- Hauled scrap hydrants and valves
- Old Meters will be scrapped
- Prepare for winter
- Tree limb on Bailey Street

ASSISTANT SUPERINTENDENT REPORT:

- Still on track to get water license
- Preparing for winter

COMMISSIONER REPORT:

- Benzie Broadband Summit Zoom Meeting Handout dispersed
- County reaching out to general council regarding easement request across Railroad Point by homeowner.

- Ad Hoc Committee to hear from MSU regarding headlee restoration information effort.

ZONING ADMINISTRATOR REPORT: Written report submitted and will be made part of the Regular October 2020 Minutes.

FINAL PUBLIC COMMENT: None

French moves, supported by Heyn, to adjourn meeting at 7:43 p.m. Ayes – All. Nays – None. Motion Carried. Rankin and Misner – Excused.

Respectfully Submitted,

Maridee Cutler,
Village Clerk

DRAFTED: October 7, 2020

APPROVED: November 2, 2020