

# VILLAGE OF BENZONIA

## REQUEST FOR TREE WORK IN THE VILLAGE RIGHT-OF-WAY FORM

### *Receipt of Application – Village Use Only*

Signature of Village Staff Receiving Application: \_\_\_\_\_ Date Received: \_\_\_\_\_  
Request # \_\_\_\_\_ Zoning District: \_\_\_\_\_

#### *Procedures:*

- A. *This form is provided for property owners to request maintenance, removal or planting of trees in the public-right-of-way Refer to the Environmental Provisions, SECTION 6. "Public Trees."*
- B. *No fee is required, this is to make a request for the Village to complete the work OR to approve your own contractor at your expense.*
- C. *Submit this form to the Zoning Administrator, who will bring your request to the next monthly Village Council Meeting. Tree removal and maintenance must be approved by the Village Council. If approved, we will notify you of the proposed schedule for the completion of your request.*
- D. *To request tree planting in the right-of-way, submit this form with your intentions. The Zoning Administrator will coordinate with you for approved species and appropriate locations.*

### OWNER/APPLICANT INFORMATION

Project Request Location: \_\_\_\_\_  
(Address Or Directions to Site:)

Tax Number/Parcel Number 10- \_\_\_\_\_

1. Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

2. Owner Name (if different): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

4. Type of work requested: Tree Removal                      Tree Pruning                      Tree Planting (circle one)

5. Project Description: (attach additional pages or photographs if necessary)

#### ***Village of Benzonia***

PO Box 223, 1276 Michigan Ave. Benzonia, MI 49616 • **ph.** 231.882.9981 • **email.** zoning.villageofbenzonia@gmail.com

6. Justification for Request: \_\_\_\_\_  
\_\_\_\_\_

7. Contractor Information (if applicable): Company Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_

\_\_\_\_\_  
Owner or Applicant Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner or Applicant Signed Name

**FOR VILLAGE USE**

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application read for council approval, Date: \_\_\_\_\_

Council Decision: approved                      denied                      Date: \_\_\_\_\_

If approved, Village plan/approximate schedule for completion of request: \_\_\_\_\_  
\_\_\_\_\_

Zoning Administrator (signature): \_\_\_\_\_ Date: \_\_\_\_\_

***Village of Benzonia***