

MINUTES OF THE SPECIAL MEETING OF THE VILLAGE OF BENZONIA  
COUNCIL

BUDGET WOKSHOP/BUDGET MEETING  
1276 MICHIGAN AVENUE  
BENZONIA MI 49616  
SATURDAY, FEBRUARY 12, 2022 10:00 A.M.

Meeting called to complete budget worksheets for FY 2022/23, followed by meeting to finalize budget for FY 2022/23 and address any other business under the authority of the Village Council.

PRESENT:	PRESIDENT:	Flynn
	COUNCIL:	Bair, Heyn, French, Cook,
	CLERK:	Cutler
	TREASURER:	Flynn
	VISITORS:	None
	ABSENT:	Misner, Hayfer

CALL TO ORDER: The Budget Workshop FY 2022/23 of the Benzonia Village Council was called to order at 10:00 a.m. by President Flynn.

APPROVAL OF AGENDA:

**French moves, supported by Heyn, to approve the Agenda. Ayes: All Nays: None. Motion Carried.**

1. Payroll Process/Adopted Policies – Clerk suggested adding the payroll process to the adopted policies. **French moves, supported by Bair, to add the payroll process to the adopted policies. Ayes: All Nays: None. Motion Carried.**
2. Review of the Debt Services Report – Discussion took place regarded the various loans and Village Debt. **French moves, supported by Heyn, to approve the additional payments to both the 1998 Bond Fund Debt in the amount of \$15,000 per bond debt. Roll Call: Bair, Heyn, French, Cook, Flynn. Nays – None. Motion Carried. Absent: Misner & Hayfer.**
3. General Fund Budget Worksheet FY 2022/23
  - a. General Fund Revenue & Expenses, Budget vs. Actual FY 2021/22
  - b. General Fund Balance Sheet as of 02/12/2022
4. Major Street Fund Budget Worksheet FY 2022/23
  - a. Major Street Revenue & Expenses, Budget vs. Actual FY 2021/22
  - b. Major Street Fund Balance Sheet as of 02/12/2022
5. Local Street Fund Budget Worksheet FY 2022/23
  - a. Local Street Revenue & Expenses, Budget vs. Actual FY 2021/22
  - b. Local Street Fund Balance Sheet as of 02/12/2022
6. Water Fund Budget Worksheet FY 2022/23
  - a. Water Fund Revenue & Expenses, Budget vs. Actual FY 2021/22
  - b. Water Fund Balance Sheet as of 02/12/2022

**Heyn moves, supported by Bair, to approve the General Fund budget, Major Street Budget, Local Street Budget, Water Budget, Motor Vehicle Budget as Amended. Roll Call: Bair, Heyn, French, Cook, Flynn. Nays – None. Motion Carried. Absent: Misner & Hayfer.**

Discussion took place regarding the funding for the new plow truck and review of fund balances. **French moves, supported by Cook to apply the following CD and Cash funds to the purchase of the plow truck.**

- Redeem Local Street CD for \$100,000
- Redeem Major Street CD for \$40,000
- Redeem Motor Street CD for \$10,000
- Motor Street Cash Funds \$25,000
- General Fund Cash Funds \$27,000

**Roll Call: Cook, Bair, French, Heyn, Flynn. Nays – None. Motion Carried. Absent: Misner & Hayfer.**

**Additionally, Cook moves, supported by Bair to approve the down payment of the new Plow Truck from General Funds in the amount of \$27,000 (indicated above).**

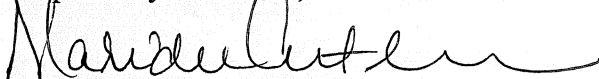
7. Discussion took place regarding budget adjustments needed to balance the budget. **Bair moves, supported by French to approve additional budget adjustments as needed to balance the budget for fiscal year 21/22. Ayes: All Nays: None. Motion Carried.**

**NEW BUSINESS:**

Treasurer suggested a Water Rate increase for fiscal year 22/23 in the amount of \$0.35 per 1000 gallons of water. **French moves, supported by Bair, to approve a water rate increase in the amount of \$0.35 per 1000 gallons of water. Roll Call: Cook, Heyn, French, Bair, Flynn. Nays – None. Motion Carried. Absent: Misner & Hayfer.**

**French moves, supported by Heyn, to adjourn Budget Meeting at 12:10 p.m. Ayes – All. Nays – None. Motion Carried. Misner, Hayfer Absent.**

Respectfully submitted,



Maridee Cutler,

Village Clerk

Minutes Drafted 2/12/22