

MINUTES OF THE SPECIAL FEBRUARY BUDGET MEETING
OF THE VILLAGE OF BENZONIA
Tuesday, February 21, 2023 @ 6:00 p.m.

PRESENT:

PRESIDENT:	Flynn
COUNCIL:	Heyn, Hafer, French, Herryman, Moss, Myers
CLERK:	Cutler
TREASURER:	Flynn
ABSENT:	French, Myers, Flynn

CALL TO ORDER: The Special Budget Meeting of the Benzonia Village Council was called to order at 6:01 p.m. by President Flynn.

ATTENDANCE:

PLEDGE OF ALLEGIENCE:

APPROVAL OF AGENDA:

President Flynn adds action item #7a Wages, #7b Audit. Heyn moves, supported by Hafer, to approve the agenda as amended. Ayes: All Nays: None. Motion Carried.

ACTION ITEMS:

1. Adopted Policies – Review of the Adopted Policies was completed with no changes
2. Review USDA Loans – Review was completed regarding the balances of the USDA Loans that the Village currently has.
3. General Fund Budget Worksheet - Clerk reviewed the General Fund Revenues for the year along with Expenses, Current YTD Balances, along with the Original Budget and suggested Amendments to the 2022/23 Budget.

Clerk review the recommended fiscal year budget for 2023/24, council agreed to add an additional \$6,150 to match the budget request from the planning commission. **Heyn moves, supported by Moss to approve the suggested Amendments for 22/23 fiscal year and approve the 23/24 General Fund budget as amended in the amount of \$279,950. Ayes: All Nays: None. Motion Carried.**

4. Major Street Fund Budget Worksheet – Clerk reviewed the Major Street Fund Revenues for the year along with Expenses, Current YTD Balances, along with the Original Budget and suggested Amendments to the 2022/23 Budget.

Clerk reviewed the recommended fiscal year budget for 2023/24, council agreed to add an additional \$1,000 to Salaries for Winter Maintenance as new Assistant Superintendent would be hired in this coming fiscal year. **Hafer moves,**

supported by Herryman to approve the suggested Amendments for 22/23 fiscal year and approve the 23/24 Major Fund budget as amended in the amount of \$78,880. Ayes: All Nays: None. Motion Carried.

5. Local Street Fund Budget Worksheet FY 2022/23 - Clerk reviewed the Local Street Fund Revenues for the year along with Expenses, Current YTD Balances, along with the Original Budget and suggested Amendments to the 2022/23 Budget.

Clerk reviewed the recommended fiscal year budget for 2023/24. **Hafer moves, supported by Herryman to approve the suggested Amendments for 22/23 fiscal year and approve the 23/24 Local Fund budget as amended in the amount of \$25,000. Ayes: All Nays: None. Motion Carried.**

6. Water Fund Budget Worksheet FY 2021/22 - Clerk reviewed the Water Fund Revenues for the year along with Expenses, Current YTD Balances, along with the Original Budget and suggested Amendments to the 2022/23 Budget.

Clerk reviewed the recommended fiscal year budget for 2023/24. Council agreed to add an additional \$40,000 to accommodate the Bond Payment for 23/24 fiscal year. **Heyn moves, supported by Moss to approve the suggested Amendments for 22/23 fiscal year and approve the 23/24 Water Fund budget as amended in the amount of \$225,400. Ayes: All Nays: None. Motion Carried.**

7. Motor Fund Budget Worksheet FY 2021/22 - Clerk reviewed the Motor Fund Revenues for the year along with Expenses, Current YTD Balances, along with the Original Budget and suggested Amendments to the 2022/23 Budget.

Clerk reviewed the recommended fiscal year budget for 2023/24. Council agreed to add the new plow truck expense to the budget. **Hafer moves, supported by Herryman to approve the suggested Amendments for 22/23 fiscal year and approve the 23/24 Motor Fund budget as amended in the amount of \$161,700. Ayes: All Nays: None. Motion Carried.**

8. Discussion regarding budget adjustments – Clerk asked for approval from the Council to make necessary budget adjustments as needed to close out the fiscal year. **Herryman moves, supported by Heyn to allow clerk to make needed budget adjustments to close out the fiscal year. Ayes: All Nays: None. Motion Carried.**
9. Discussion took place regarding the proposed fees to Gabridge & Co. for the audit for the next three years. Hafer asks if the audit has been sent out to other firms for a cost comparison. Clerk is unaware if it has been. Council agrees to a one year proposal in the amount of \$7,875 as proposed. **Hafer moves, supported by Moss approve a one year proposal for \$7,875. Ayes: All Nays: None. Motion Carried.**

10. Discussion took place regarding wages for the Superintendent, Clerk, and Treasurer. Council agrees to a \$1.50 increase in wages for the current

Superintendent and a \$2,000 annual increase for the Clerk and Treasurer. **Heyn moves, supported by Hafer approve wages increases as presented. Ayes: All Nays: None. Motion Carried.**

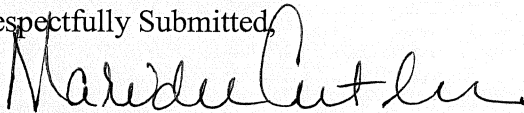
FINAL PUBLIC COMMENT:

Clerk reviews Assistant Superintendent add for the paper. Edit add to include must be able to obtain CDLB license within four months of hire, and water S4D3 license within one year.

MEETING ADJOURNED:

Heyn moves, supported by Hafer to adjourn at 7:45 p.m.

Respectfully Submitted,



Maridee Cutler,
Village Clerk

DRAFTED: March 2, 2023

APPROVED: 3/6/23