

MINUTES OF THE SPECIAL COUNCIL BUDGET MEETING
OF THE VILLAGE OF BENZONIA
Saturday, February 17, 2024 @ 10:00 a.m.

PRESENT:

PRESIDENT:	Flynn
COUNCIL:	Moss, Myers, French, Giatti, Hafer
CLERK:	Cutler
TREASURER:	Flynn
ABSENT:	Herryman

CALL TO ORDER: The Special Budget Meeting of the Benzonia Village Council was called to order at 10:00 a.m. by President Flynn.

ATTENDANCE TAKEN BY CLERK

PLEDGE OF ALLEGIENCE

APPROVAL OF AGENDA:

Hafer moves, supported by Moss, to approve the budget agenda as presented. Ayes: All Nays: None. Motion Carried. Absent: Herryman.

ACTION ITEMS:

- **Adopted Policies:** Council reviewed adopted policies of the Village. Clerk presented the Investment Policy as presented by the Treasurer. This policy should be adopted and added to the current Adopted Policies that are reviewed annually. **Hafer moves, supported by Myers, to adopt the investment policy as presented and add to the Adopted Policies. Ayes: All Nays: None. Motion Carried. Absent: Herryman.**
- **Review of Current USDA Loans** – Village discussed the current balances of the USDA loans and the Michigan Finance Authority Loan. Council talked about the higher interest loans and making an effort to pay off those higher interest loans when monies are available.
- **Review of Current Salaries and Meeting payments:**
 - **Planning & Zoning Salary per quarter = \$300, \$875**
 - **Council Salary per quarter = \$250, President at \$450**
 - **Village Meeting attendance = \$50 council, and \$75.00 President**Council discussed rates for Planning and Zoning, this rate has not been increased in three years. Suggested to change rate for Planning from \$1,200 annually to \$1,500 annually and change rate for Zoning from \$3,500 annually to \$4,000 annually. Moss moves supported by Giatti to increase Planning and Zoning salary rates to \$1,500 (planning) and \$4,000 (zoning) as discussed. **Roll Call: French, Giatti, Hafer, Moss, Myers, Flynn Nays: None. Motion Carried. Absent: Herryman.**

Council discussed annual salary rates and meeting per diem for Council Members. Current rate \$1,000 annually for Council members and \$1,800 for the President, along with meeting attendance per diem of \$50/council, \$75/President. Suggested increase of \$1,400 annually for Council members and \$2,200 for the President, along with meeting attendance per diem of \$75/council, and \$100/President. **French moves, supported by Hafer to increase salary rate \$1,400 annually for Council members and \$2,200 for the President, along with meeting attendance per diem of \$75/council, and \$100/President. Roll Call: Myers, Moss, Hafer, Giatti, French, Flynn. Nays: None. Motion Carried: Absent: Herryman.**

- **General Fund** – Clerk reviewed the General Fund Budget, made adjustments to current tax, delinquent tax and planning commissions budget. Total Revenues: \$260,100 with Total Expenses: \$259,495. **French moves supported by Hafer to approve the General Fund budget as presented. Ayes: All, Nays: None, Motion Carried. Absent: Herryman.**
- **Major Streets Fund** – Clerk reviewed the Major Street Fund Budget. No changes made. Total Revenues: \$77,500 with Total Expenses: \$47,080. **Myers moves supported by Hafer to approve the Major Fund budget as presented. Ayes: All, Nays: None, Motion Carried. Absent: Herryman.**
- **Local Streets Fund** – Clerk reviewed the Local Street Fund Budget. No changes made. Total Revenues: \$106,500 with Total Expenses: \$37,580. **Hafer moves supported by Moss to approve the Local Street Fund budget as presented. Ayes: All, Nays: None, Motion Carried. Absent: Herryman.**
- **Water Fund** – Clerk reviewed the Water Fund Budget. No changes made. Total Revenues: \$244,600 with Total Expenses: \$147,900. **French moves supported by Giatti to approve the Water Fund budget as presented. Ayes: All, Nays: None, Motion Carried. Absent: Herryman.**
- **Motor Fund** – Clerk reviewed the Motor Fund Budget. No changes made. Total Revenues: \$55,100 with Total Expenses: \$19,200. **Moss moves supported by Hafer to approve the Motor budget as presented. Ayes: All, Nays: None, Motion Carried. Absent: Herryman.**

Discussion took place regarding the purchase of the new plow truck and how the Local, Major and General Funds contributed to the payment of the new plow truck for the Motor vehicle fund. Suggestion was made to withhold payments for rentals until total due is paid back to the respective funds. General Fund = \$27,874.00, Local Street = \$98,890 and Major Street = \$40,000.00. Clerk will create a spreadsheet that will track these payments with the paydown after each payroll beginning with the new fiscal year March 1, 2024. **French moves supported by Moss to approve the process as discussed. Ayes: All, Nays: None, Motion Carried. Absent: Herryman.**

Clerk seeks approval to amend current budget as need to balance revenues and expenses. **French moves supported by Moss to allow the Clerk to amend the current budget as needed to balance revenues and expenses. Ayes: All, Nays: None, Motion Carried. Absent: Herryman.**

FINAL PUBLIC COMMENT:

- None

Moss moves, supported by Giatti to adjourn meeting at 12:15 p.m. Ayes – All. Nays – None. Motion Carried.

Respectfully Submitted,



Maridee Cutler,
Village Clerk

DRAFTED: February 22, 2024

APPROVED: March 4th, 2024