

# **Village of Benzonia**

## **Capital Improvements**

### **Program**

**2024-2030**

**Adopted by the Village of Benzonia on**

**July 1, 2024**

**Village of Benzonia  
Capital Improvement Program  
FY 2024-2030  
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## **Introduction Language**

A Capital Improvements Plan (CIP) is a multi-year planning instrument used to identify needs and financing sources for public infrastructure improvements. The purpose of a CIP is to facilitate the orderly planning of infrastructure improvements; to maintain, preserve, and protect the Village of Benzonia's existing infrastructure system; and to provide for the acquisition or scheduled replacement of equipment to ensure the efficient delivery of services to the Village. The CIP is also utilized to ensure that capital improvements are fiscally sound and consistent with the goals and policies of the governing body and the residents of the Village.

A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services; provide a framework for the realization of community goals and objectives; and provide a sound basis on which to build a healthy and vibrant community.

The CIP informs Benzonia's residents and stakeholders on how the municipality plans to address significant capital needs over the next six years. The CIP provides visual representations of the community's needs including maps that detail the timing, sequence, and location of capital projects. The CIP can also influence growth because infrastructure can impact development patterns.

Some of the many benefits that the CIP provides for the residents and stakeholders include:

- Optimize the uses of revenue
- Focus attention on community goals, needs, and capabilities
- Guide future growth and development
- Encourage efficient government
- Improve intergovernmental and regional cooperation
- Help maintain a sound and stable financial program
- Enhance opportunities for the participation in federal and/or state grant programs

The projects identified in the CIP represent the community's plan to serve residents and anticipate the needs of a dynamic community. Projects are guided by various development plans and policies established by the planning commission, governing body, and administration.

Plans and policies include:

- Master land use plan
- Redevelopment plan
- Recreation plan
- Goals and objectives of council
- Administrative policies

## **Mission Statement**

Preparation of the CIP is done under the authority of the Michigan Planning Enabling Act (PA 33 of 2008). The goal of the CIP should be to implement the master plan and to assist in the community's financial planning.

The CIP is dynamic. Each year all projects included within the CIP are reviewed, a call for new projects is made, and adjustments are made to existing projects arising from changes in the amount of funding

required, conditions, or time line. A new year of programming is also added each year to replace the year funded in the annual operating budget.

The CIP program should continue to develop over time by adding features to gradually improve quality and sophistication. Greater attention shall be devoted to provide more detailed information about individual project requests, program planning, fiscal analysis, fiscal policies, and developing debt strategy.

### **CIP and The Budget Process**

The CIP plays a significant role in the implementation of a master plan by providing the link between planning and budgeting for capital projects. The CIP process precedes the budget process and is used to develop the capital project portion of the annual budget. Approval of the CIP by the planning commission does not mean that they grant final approval of all projects contained within the plan. Rather by approving the CIP, the planning commission acknowledges that these projects represent a reasonable interpretation of the upcoming needs for the community and that projects contained in the first year of the plan are suitable for inclusion in the upcoming budget.

The Village of Benzonia should strive to maximize resources by maintaining a balance between operating and capital budgets. A continuous relationship exist between the CIP and the annual budget. A direct link can be seen between the two documents, as there should be in a strategic planning environment. Budget appropriations lapse at the end of the fiscal year as the operating budget is funded with recurring annual revenues such as taxes, licenses, fines, user fees, and interest income.

### **CIP Process Language**

Capital Improvements Plan Policy group: reviews the policy, develops the project rating and weighting criteria, rates and weights project applications, reviews funding options, and presents the recommendation to the Administrative Group.

- Village President
- Village Street Chair
- Village Water Chair
- Village Parks Chair
- Village Treasurer
- Village Clerk
- DPW Superintendent
- Zoning Administrator
- Planning Commissioners
- Council Members

Administrative group: clarifies any issues, finalizes the ratings and brings the CIP draft forward at the planning commission workshop and presents the CIP at the planning commission public hearing.

Planning commission: works with the policy group during the plan development, conducts workshops (if necessary), reviews the policy group's recommendation, receives public input, conducts public hearings, adopts the plan, and requests the governing body to consider incorporating funding for the first year projects into the budget plan.

Governing body: encouraged to use the CIP as a tool in the adoption of the annual budget process in accordance with the governing body goals and objectives.

Residents: encouraged to participate in plan development by working with various boards and commissions at the planning commission workshops, the planning commission public hearings, and at the governing body's budget workshops and public hearings. As always, communication is open between residents, governing body representatives, planning commission representatives, and staff.

## **CIP Policy Language**

As used in the Village of Benzonia Capital Improvements Program, a capital improvements project is defined as a major, nonrecurring expenditure that includes one or more of the following:

1. Any construction of a new facility (i.e., a public building, water/sanitary sewer mains, storm sewers, major/local roadways, recreational facilities), an addition to, or extension of such a facility.
2. Any nonrecurring rehabilitation of all or a part of a building, its grounds, a facility, or equipment.
3. Any purchase or replacement of major equipment to support community programs.
4. Any planning, feasibility, engineering, or design study related to an individual capital improvements project or to a program that is implemented through individual capital improvements projects.
5. Any planning, feasibility, engineering, or design study that is not part of an individual capital improvements project or a program that is implemented through individual capital improvements projects.
6. Any acquisition of land for a public purpose that is not part of an individual capital improvements project or a program that is implemented through individual capital improvements projects.

## **Program Funding Language**

Because the capital improvements projects involve the outlay of substantial funds, numerous sources are necessary to provide financing over the life of the project. Most capital funding sources are earmarked for specific purposes and cannot be transferred from one capital program to another. The CIP has to be prepared with some projections as to the amount of money available. The following is a summary of the funding sources for projects included in the capital improvements program.

### **Enterprise funds (water fund)**

In enterprise financing, funds are accumulated in advance for capital requirements. Enterprise funds not only pay for capital improvements, but also for the day-to-day operations of community services and the debt payment on revenue bonds. The community can set levels for capital projects; however, increases in capital expenditures for water mains, for example, could result in increased rates. Enterprise fund dollars can be used on projects related to that particular enterprise fund, i.e., only water system funds can be used on water system funds.

### **Bonds**

When the Village of Benzonia sells bonds, purchasers are, in effect, lending the Village money. The money is repaid, with interest, from taxes or fees over the years. The logic behind issuing bonds (or "floating a bond issue") for capital projects is that the citizens who benefit from the capital improvements over a period of time should help the community pay for them. Benzonia issues bonds in two forms:

**General Obligation (G.O.) bonds**

Perhaps the most flexible of all capital funding sources, G.O. bonds can be used for the design or construction of any capital project. These bonds are financed through property taxes. In financing through this method, the taxing power of the Village is pledged to pay interest and principal to retire the debt. Voter approval is required if the Village wants to increase the taxes that it levies and the amount is included in the Village of Benzonia's state-imposed debt limits. To minimize the need for property tax increases, the community makes every effort to coordinate new bond issues with the retirement of previous bonds. G.O. bonds are authorized by a variety of state statutes.

**Revenue bonds**

Revenue bonds are sold for projects that produce revenues, such as water projects. Revenue bonds depend on user charges and other project-related income to cover their costs. Unlike G.O. bonds, revenue bonds are not included in the community state-imposed debt limits because the full faith and credit of the community back them. Revenue bonds are authorized by Public Act of 1933, the Revenue Bond Act.

**Millages**

The property tax is a millage that is one of the most important sources of community revenue. The property tax rate is stated in mills (one dollar per \$1,000 of valuation). This rate is applied to a property's net value, following the application of all exemptions and a 50 percent equalization ratio. Millages are voter-approved taxes that are specifically earmarked for a particular purpose. The community is authorized to utilize millages under Public Act 279 of 1909, the Home Rule Cities Act.

**Federal and state funds**

The federal and state governments make funds available to communities through numerous grants and aid programs. Some funds are tied directly to a specific program. The community has discretion (within certain guidelines) over the expenditure of others. For the most part, the community has no direct control over the amount of money received under these programs.

**Special assessments**

Capital improvements that benefit particular properties, rather than the community as a whole, may be financed more equitably by special assessment, i.e., by those who directly benefit. Local improvements often financed by this method include new street improvements (including pavement, curb and gutter, sidewalks, etc.), sanitary and storm sewers, and water mains.

**Developer contributions**

Sometimes capital improvements are required to serve new development. Where funding is not available for the community to construct the improvements, developers may agree to voluntarily contribute their share or to install the facilities themselves so the development can go ahead.

**Village of Benzonia**  
**Capital Improvement Program**  
**FY 2024-2030**  
**Summary of Funding Sources**

<b>Funding Source</b>	<b>Category</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>2026-2027</b>	<b>2027-2028</b>	<b>2028-2029</b>	<b>2029-2030</b>	<b>Total</b>
DWSRF	Water	\$ -	\$ 5,496,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,496,000.00
General Fund	Buildings	\$ -	\$ -	\$ 70,000.00	\$ -	\$ -	\$ -	\$ 70,000.00
Major/Local Street Fund	Streets	\$ 256,000.00	\$ 17,000.00	\$ 253,000.00	\$ 42,000.00	\$ 32,000.00	\$ 612,000.00	\$ 1,212,000.00
General Fund/Grant	Parks	\$ 20,000.00	\$ 80,000.00	\$ 516,000.00	\$ 131,000.00	\$ 50,000.00	\$ 3,030,000.00	\$ 3,827,000.00
<b>Total Revenues</b>		<b>\$ 276,000.00</b>	<b>\$ 5,593,000.00</b>	<b>\$ 839,000.00</b>	<b>\$ 173,000.00</b>	<b>\$ 82,000.00</b>	<b>\$ 3,642,000.00</b>	<b>\$ 10,605,000.00</b>

**Village of Benzonia  
Capital Improvement Program  
FY 2024-2030**

**Summary of Expenditures by Category**

<b>Category</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>2026-2027</b>	<b>2027-2028</b>	<b>2028-2029</b>	<b>2029-2030</b>	<b>Total</b>
Water	\$ -	\$ 5,496,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,496,000.00
Buildings	\$ -	\$ -	\$ 70,000.00	\$ -	\$ -	\$ -	\$ 70,000.00
Major/Local Streets	\$ 256,000.00	\$ 17,000.00	\$ 253,000.00	\$ 42,000.00	\$ 32,000.00	\$ 612,000.00	\$ 1,212,000.00
Parks	\$ 20,000.00	\$ 80,000.00	\$ 516,000.00	\$ 131,000.00	\$ 50,000.00	\$ 3,030,000.00	\$ 3,827,000.00
<b>Totals</b>	<b>\$ 276,000.00</b>	<b>\$ 5,593,000.00</b>	<b>\$ 839,000.00</b>	<b>\$ 173,000.00</b>	<b>\$ 82,000.00</b>	<b>\$ 3,642,000.00</b>	<b>\$ 10,605,000.00</b>

**Village of Benzonia**  
**Capital Improvement Program**  
**FY 2024-2030**  
**Project Summary**

<b>Category:</b>	<b>Water</b>
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Village of Benzonia	FISCAL YEAR						Total	Funding Source
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030		
Water System - Water Service Replacement	\$ -	\$ 3,477,750.00	\$ -	\$ -	\$ -	\$ -	\$ 3,477,750.00	DWSRF
Water Distribution & Supply Improvements	\$ -	\$ 1,453,750.00	\$ -	\$ -	\$ -	\$ -	\$ 1,453,750.00	DWSRF
Water System - Well Maintenance	\$ -	\$ 260,250.00	\$ -	\$ -	\$ -	\$ -	\$ 260,250.00	DWSRF
Water Tank Improvements	\$ -	\$ 304,250.00	\$ -	\$ -	\$ -	\$ -	\$ 304,250.00	DWSRF
<b>Totals</b>	\$ -	\$ 5,496,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,496,000.00	<b>DWSRF</b>

**Village of Benzonia**  
**Capital Improvement Program**  
**FY 2024-2030**  
**Project Summary**

<b>Category:</b>	<b>Buildings</b>
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Village of Benzonia	FISCAL YEAR						Total	Funding Source
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030		
Village Office Improvements	\$ -	\$ -	\$ 70,000.00	\$ -	\$ -	\$ -	\$ 70,000.00	General Fund
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000.00</b>	<b>General Fund</b>

**Village of Benzonia  
Capital Improvement Program  
FY 2024-2030  
Project Summary**

**Category: Major/Local Streets**

Village of Benzonia	FISCAL YEAR						Total	Funding Source
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030		
Walker Street Overlay	\$ 253,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 253,000.00	Major/Local Street Fund
Lake Street Crack Seal	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	Major/Local Street Fund
Traverse Avenue Crack Seal	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	Major/Local Street Fund
Lake Street Overlay	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 250,000.00	Major/Local Street Fund
Barber Street Thin Overlay	\$ -	\$ -	\$ -	\$ 39,000.00	\$ -	\$ -	\$ 39,000.00	Major/Local Street Fund
Walker Street Crush & Shape	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,000.00	\$ 309,000.00	Major/Local Street Fund
Orchard Street Thin Overlay	\$ -	\$ -	\$ -	\$ -	\$ 29,000.00	\$ -	\$ 29,000.00	Major/Local Street Fund
Traverse Ave Parking & Sidewalk Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00	\$ 300,000.00	Major/Local Street Fund
Knotweed Management	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00	Major/Local Street Fund
<b>Totals</b>	<b>\$ 256,000.00</b>	<b>\$ 17,000.00</b>	<b>\$ 253,000.00</b>	<b>\$ 42,000.00</b>	<b>\$ 32,000.00</b>	<b>\$ 612,000.00</b>	<b>\$ 1,212,000.00</b>	<b>Major/Local Street Fund</b>

**Village of Benzonia**  
**Capital Improvement Program**  
**FY 2024-2030**  
**Project Summary**

<b>Category:</b>	<b>Parks</b>
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Village of Benzonia	FISCAL YEAR						Total	Funding Source
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030		
Academy Park Master Planning	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	General Fund/Grant
Academy Park Improvements	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00	General Fund/Grant
Academy Park Improvements	\$ -	\$ -	\$ 516,000.00	\$ -	\$ -	\$ -	\$ 516,000.00	General Fund/Grant
Village Trail Improvements	\$ -	\$ -	\$ -	\$ 131,000.00	\$ -	\$ -	\$ 131,000.00	General Fund/Grant
Academy Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	General Fund/Grant
Streetscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000.00	\$ 3,000,000.00	General Fund/Grant
Wayfinding and Gateway Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	General Fund/Grant
<b>Totals</b>	<b>\$ 20,000.00</b>	<b>\$ 80,000.00</b>	<b>\$ 516,000.00</b>	<b>\$ 131,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 3,030,000.00</b>	<b>\$ 3,827,000.00</b>	<b>General Fund/Grant</b>

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Water	<b>Project Title:</b> Water System - Water Service Replacement
<b>Project Category:</b> Water	<b>Start Date:</b> June 2025
<b>Project Location:</b> Water System	<b>Overall Priority:</b> High
<b>Departmental Priority:</b> High	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Replace water service lines in in the Village that are confirmed or suspected to be lead service lines.

**Project Justification**  
The Village estimates that 200 of their 269 total service lines may contain galvanized iron pipe that was previously connected to lead pipe. The Village needs to replace these services to comply with EGLE's Lead and Copper Rule.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
The project is included in the capital improvement recommendations that were developed as part of the Water System Hydraulic Model (completed in December 2019) as well as DWSRF FY25 Project Plan. These documents are attached to the CIP. They help to identify which areas of the water system are in need of improvements.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes. The Village is legally required to comply with the EGLE Lead and Copper Rule that requires replacement of non-compliant water services by 2040.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
The best project value will be to combine priority water system projects into one cumulative project, this would include combining Water Service Replacements, Water Distribution and Supply Improvements, Water System - Well Maintenance, and Water Tank Improvements.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
Yes, the Village Council has approved this project and is currently seeking funding to complete the work.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:** 1

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
DWSRF	\$ -	\$ 3,477,750.00	\$ -	\$ -	\$ -	\$ -
Total Cost	\$ -	\$ 3,477,750.00	\$ -	\$ -	\$ -	\$ -

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Water	<b>Project Title:</b> Water Distribution & Supply Improvements
<b>Project Category:</b> Water	<b>Start Date:</b> June 2025
<b>Project Location:</b> Water System	<b>Overall Priority:</b> High
<b>Departmental Priority:</b> High	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Replace approximately 3,500 feet of watermain on River Street, Lake Street, Burr Street, and Bailey Street, including water services from the watermain to the building structure.

**Project Justification**  
Replace aged, problematic watermain to meet minimum capacity and reliability. These problematic areas were identified as part of the project plan that was recently submitted to EGLE. See below for additional information on the DWSRF FY25 Project Plan.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
The project is included in the DWSRF FY25 Project Plan that was recently completed and submitted to EGLE. This document is attached to the CIP. The project plan helps to identify which areas of the water system are in need of improvements.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
The community is legally obligated to maintain their water system in good working order, and in accordance with EGLE regulations.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
The best project value will be to combine priority water system projects into one cumulative project, this would include combining Water Service Replacements, Water Distribution and Supply Improvements, Water System - Well Maintenance, and Water Tank Improvements.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
Yes, the Village Council has approved this project and is currently seeking funding to complete the work.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:** 2

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
DWSRF	\$ -	\$ 1,453,750.00	\$ -	\$ -	\$ -	\$ -
Total Cost	\$ -	\$ 1,453,750.00	\$ -	\$ -	\$ -	\$ -

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Water	<b>Project Title:</b> Water System - Well Maintenance
<b>Project Category:</b> Water	<b>Start Date:</b> June 2025
<b>Project Location:</b> Wells No. 3 & No. 4	<b>Overall Priority:</b> Medium
<b>Departmental Priority:</b> Medium	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Improvements to the chemical feed system at Well No. 3. Security improvements by installing surveillance cameras at Well No. 3 and Well No. 4 sites.

**Project Justification**  
The chemical feed system at Well No. 3 is aged and requires frequent maintenance. The Village would like to replace the chemical feed pump, tubing, and injection quill. To ensure the wellheads are not tampered with, the Village would like to install surveillance cameras.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
The project is included in the DWSRF FY25 Project Plan that was recently completed and submitted to EGLE. This document is attached to the CIP. The project plan helps to identify which areas of the water system are in need of improvements.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
The community is legally obligated to maintain their water system in good working order, and in accordance with EGLE regulations.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
The best project value will be to combine priority water system projects into one cumulative project, this would include combining Water Service Replacements, Water Distribution and Supply Improvements, Water System - Well Maintenance, and Water Tank Improvements.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
Yes, the Village Council has approved this project and is currently seeking funding to complete the work.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:**           3          

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
DWSRF	\$ -	\$ 260,250.00	\$ -	\$ -	\$ -	\$ -
Total Cost	\$ -	\$ 260,250.00	\$ -	\$ -	\$ -	\$ -

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Water	<b>Project Title:</b> Water Tank Improvements
<b>Project Category:</b> Water	<b>Start Date:</b> June 2025
<b>Project Location:</b> Water Tank	<b>Overall Priority:</b> Medium
<b>Departmental Priority:</b> Medium	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Install security cameras at the water tank, install mixer at water tank, new roof and soffit at controls house for water tank.

**Project Justification**  
The Village would like to improve security at their water storage tank to ensure their water supply is not tampered with, they would like to do this by adding video surveillance at the storage tank. The Village would also like to install a mixer and repair the roof on the controls house to keep up with maintenance.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
Not included in 2019 Water System Hydraulic Model Update. This priority project was developed of the Hydraulic Model Update.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
The community is legally obligated to maintain their water system in good working order, and in accordance with EGLE regulations.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
The best project value will be to combine priority water system projects into one cumulative project, this would include combining Water Service Replacements, Water Distribution and Supply Improvements, Water System - Well Maintenance, and Water Tank Improvements.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
Yes, the Village Council has approved this project and is currently seeking funding to complete the work.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:** 4

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
DWSRF	\$ -	\$ 304,250.00	\$ -	\$ -	\$ -	\$ -
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 304,250.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Buildings	<b>Project Title:</b> Village Office Improvements
<b>Project Category:</b> Buildings	<b>Start Date:</b> June 2026
<b>Project Location:</b> Village Office	<b>Overall Priority:</b> High
<b>Departmental Priority:</b> High	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Upgrades to the office entrance and doorways for ADA compliance, bathroom upgrade/remodel, new water heater with ventilation upgrades, and removal of safe from interior wall.

**Project Justification**  
This office space is used for all Village meetings, the entrance and doorways are not currently ADA compliant, the bathroom is aged and needs necessary upgrades, a new water heater with ventilation upgrades is necessary to keep the space safe.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is not part of an adopted program.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
The community is legally obligated to maintain their building facilities to be safe for Village staff and Village residents.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
No coordination.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:** 1

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
General Fund	\$ -	\$ -	\$ 70,000.00	\$ -	\$ -	\$ -
Total Cost	\$ -	\$ -	\$ 70,000.00	\$ -	\$ -	\$ -

**Village of Benzoncia  
Capital Improvements Project Profile  
FY 2024-2030**

**Department:** Major/Local Streets

**Project Title:** Walker Street Overlay

**Project Category:** Major/Local Streets

**Start Date:** June 2024

**Project Location:** Walker Street

**Overall Priority:** High

**Departmental Priority:** High

**Today's Date:** 6/25/2024

**Project Description:**  
Street improvements on Walker Street from East Street to US-31, to include a 2" overlay and marked pedestrian/bike lane and crosswalks at the crossing of the Betsie Valley Trail on the East and at Traverse Ave at the West.

**Project Justification**  
Deterioration of existing pavement, surface raveling.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is part of the Village Master Plan to improve social, environmental, and economic progress. See the Environment section, item number 6.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is required to maintain safe roads for use of the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
No coordination.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
Yes, the Village Council has approved this project.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:** 1

<b>Financing Sources:</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>2026-2027</b>	<b>2027-2028</b>	<b>2028-2029</b>	<b>2029-2030</b>
Major/Local Street Fund	\$ 253,000.00	\$ -	\$ -	\$ -	\$ -	
<b>Total Cost</b>	<b>\$ 253,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Major/Local Streets	<b>Project Title:</b> Lake Street Crack Seal
<b>Project Category:</b> Major/Local Streets	<b>Start Date:</b> June 2025
<b>Project Location:</b> Lake Street	<b>Overall Priority:</b> Low
<b>Departmental Priority:</b> Low	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Street improvements on Lake Street from Traverse Avenue to River Street, to include crack sealing.

**Project Justification**  
Deterioration of existing pavement, slight edge cracking.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is not part of an adopted program.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is required to maintain safe roads for use of the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
Yes, coordinated with proposed crack sealing improvements on Traverse Avenue.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:** 4

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Major/Local Street Fund	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 6,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Major/Local Streets	<b>Project Title:</b> Traverse Avenue Crack Seal
<b>Project Category:</b> Major/Local Streets	<b>Start Date:</b> June 2025
<b>Project Location:</b> Traverse Avenue	<b>Overall Priority:</b> Low
<b>Departmental Priority:</b> Low	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Street improvements on Traverse Avenue from East Street to Orchard Street, to include crack sealing.

**Project Justification**  
Deterioration of existing pavement, longitudinal cracks, transverse cracks far apart.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is not part of an adopted program.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is required to maintain safe roads for use of the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
Yes, coordinated with proposed crack sealing improvements on Lake Street.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

Rank: 5

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Major/Local Street Fund	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -
Total Cost	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Major/Local Streets	<b>Project Title:</b> Lake Street Overlay
<b>Project Category:</b> Major/Local Streets	<b>Start Date:</b> June 2026
<b>Project Location:</b> Lake Street	<b>Overall Priority:</b> High
<b>Departmental Priority:</b> High	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Street Improvements on Lake Street from M-115 to Walker Street, to include a 2" overlay.

**Project Justification**  
Deterioration of existing pavement, alligator cracking, potholing, slippage.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is part of the Village Master Plan to improve social, environmental, and economic progress. See the Environmental item number 12 and Economic items number 11 and 15.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is required to maintain safe roads for use of the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
No coordination.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:**       2      

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Major/Local Street Fund	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Major/Local Streets	<b>Project Title:</b> Barber Street Thin Overlay
<b>Project Category:</b> Major/Local Streets	<b>Start Date:</b> June 2027
<b>Project Location:</b> Barber Street	<b>Overall Priority:</b> Low
<b>Departmental Priority:</b> Low	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Street improvements on Barber Street from Severence Street to Walker Street, to include a thin overlay.

**Project Justification**  
Deterioration of existing pavement, slight block cracking, slight polishing.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is not part of an adopted program.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is required to maintain safe roads for use of the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
No coordination.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:**         6        

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Major/Local Street Fund	\$ -	\$ -	\$ -	\$ 39,000.00	\$ -	\$ -
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 39,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Benzon**  
**Capital Improvements Project Profile**  
**FY 2024-2030**

<b>Department:</b> Major/Local Streets	<b>Project Title:</b> Orchard Street Thin Overlay
<b>Project Category:</b> Major/Local Streets	<b>Start Date:</b> June 2028
<b>Project Location:</b> Orchard Street	<b>Overall Priority:</b> Low
<b>Departmental Priority:</b> Low	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
 Street improvements on Orchard Street from Traverse Avenue to dead end, to include a thin overlay.

**Project Justification**  
 Deterioration of existing pavement, reflective cracking, potholes.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
 This priority project is not part of an adopted program.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
 Yes the community is required to maintain safe roads for use of the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
 No coordination.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
 No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
 Cost Estimate from Engineer

**Rank:** 7

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Major/Local Street Fund	\$ -	\$ -	\$ -	\$ -	\$ 29,000.00	\$ -
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29,000.00</b>	<b>\$ -</b>

**Village of Benzon**  
**Capital Improvements Project Profile**  
**FY 2024-2030**

<b>Department:</b> Major/Local Streets	<b>Project Title:</b> Walker Street Crush & Shape
<b>Project Category:</b> Major/Local Streets	<b>Start Date:</b> June 2029
<b>Project Location:</b> Walker Street	<b>Overall Priority:</b> High
<b>Departmental Priority:</b> High	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
 Street Improvements on Walker Street from US-31 to Lake Street, to include a full crush and shape.

**Project Justification**  
 Existing pavement deterioration, alligator cracking, distortion, block cracking.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
 This priority project is not part of an adopted program.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
 Yes the community is required to maintain safe roads for use of the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
 No coordination.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
 No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
 Cost Estimate from Engineer

**Rank:**       3      

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Major/Local Street Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,000.00
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 309,000.00</b>

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Major/Local Streets	<b>Project Title:</b> Traverse Ave Parking & Sidewalk Improvements
<b>Project Category:</b> Major/Local Streets	<b>Start Date:</b> June 2026
<b>Project Location:</b> Traverse Ave	<b>Overall Priority:</b> High
<b>Departmental Priority:</b> High	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Bump outs with new curb on Traverse Ave/Barber Street. Sidewalk replacement on Traverse Ave from Milliron Lane to the west 520 feet. Re-striping parking along Academy Park West, providing ADA parking for that part of Academy Park, providing additional ADA space across the street for the Historical Museum, fixing the curb cut at the Museum. This project also includes parking, sidewalk, and drainage improvements at Academy Park East.

**Project Justification**  
This project is for the social service of improving ADA accessibility around an attraction popular with an elderly population.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is part of the Village Master Plan to improve social, environmental, and economic progress.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is required to maintain ADA compliance.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
No coordination.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:** 8

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Major/Local Street Fund	\$ -	\$ -	\$ -	\$ -		\$ 300,000.00
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Major/Local Streets	<b>Project Title:</b> Knotweed Management
<b>Project Category:</b> Major/Local Streets	<b>Start Date:</b> June 2029
<b>Project Location:</b> Village Wide	<b>Overall Priority:</b> High
<b>Departmental Priority:</b> High	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Provide knotweed management to eliminate harm to any of the Village's infrastructure.

**Project Justification**  
Knotweed has been known to be a threat to waterlines and other Village owned infrastructure if left unchecked. This project will help support the Village in taking action to manage the knotweed issue.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is not part of an adopted program.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is required to mitigate threats to their infrastructure.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
No coordination.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:**           9          

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Major/Local Street Fund	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Total Cost	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Parks	<b>Project Title:</b> Academy Park Master Planning
<b>Project Category:</b> Park	<b>Start Date:</b> June 2024
<b>Project Location:</b> Academy Park	<b>Overall Priority:</b> High
<b>Departmental Priority:</b> High	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
The four corners of where Academy Park East and West are located are in need of master planning by the commission due to the township offices moving soon. This master planning effort will consider all aspects of the Academy Park area and help the Village determine which park aspects are high priority and will benefit the community the most before starting to make improvements to Academy Park.

**Project Justification**  
In order for the Village to know what improvements they would like to make to Academy Park first and properly budget for the short and long term capital improvements plan, a \$20,000 effort to create a parks master plan is their first goal.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is part of the Village Master Plan to improve social, environmental, and economic progress. See Environmental item number 11, Academy Park Master Plan.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is legally obligated to maintain community owned property opened to the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
Coordination of park improvement scope will depend on available funding.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
No this project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer and Zoning Administrator

**Rank:** 1

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
General Fund/Grant	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cost	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Parks	<b>Project Title:</b> Academy Park Improvements
<b>Project Category:</b> Park	<b>Start Date:</b> June 2025
<b>Project Location:</b> Academy Park	<b>Overall Priority:</b> Medium
<b>Departmental Priority:</b> Medium	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Academy Park Improvements in 2025 will include planting trees on US-31 along the fence line at Academy Park, repairs and upgrades to the baseball facilities, as well as pickleball/tennis court resurfacing and fence work.

**Project Justification**  
This project will help improve some of the facilities that Academy Park has to offer. These are a few priorities that stand out as high priority improvements prior to the Parks Master Plan coming together. The trees will help protect the park, and the baseball and pickleball facilities need immediate improvements to become more readily available for the community to utilize.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
Yes, this project is a part of the Village's Master Parks and Recreation Plan.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is legally obligated to maintain community owned property opened to the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
Coordination of park improvement scope will depend on available funding.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
This project was approved by the planning commission and Village Council as part of the Master Parks and Recreation Plan.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer and Zoning Administrator

**Rank:**     2    

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
General Fund/Grant	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 80,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Parks	<b>Project Title:</b> Academy Park Improvements
<b>Project Category:</b> Park	<b>Start Date:</b> June 2026
<b>Project Location:</b> Academy Park	<b>Overall Priority:</b> Medium
<b>Departmental Priority:</b> Medium	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Academy Park Improvements in 2026 will include the installation of a new ice rink, with bathrooms, a warming hut, a spot for fire pits, as well as benches. This project will help bring more people in the community together during winter time.

**Project Justification**  
This project is being planned to help bring the community together during winter months by installing an ice rink with supporting facilities to keep people warm and provide entertainment to the Village in the colder months.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
Yes, this project is a part of the Village's Master Parks and Recreation Plan.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is legally obligated to maintain community owned property opened to the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
Coordination of park improvement scope will depend on available funding.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
This project was approved by the planning commission and Village Council as part of the Master Parks and Recreation Plan.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer and Zoning Administrator

**Rank:**     3    

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
General Fund/Grant	\$ -	\$ -	\$ 516,000.00	\$ -	\$ -	\$ -
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 516,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

**Department:** Parks

**Project Title:** Village Trail Improvements

**Project Category:** Park

**Start Date:** June 2027

**Project Location:** Village Trails

**Overall Priority:** Medium

**Departmental Priority:** Medium

**Today's Date:** 6/25/2024

**Project Description:**  
Village Trail Improvements in 2027 will include trail surface upgrades to Lake Street trail, River Street trail, as well as a few other Village trails. This project could potentially include improving signage at the trail heads, increase parking spots where possible, and add picnic shelters/benches where applicable.

**Project Justification**  
This project will help increase ADA compliance rules by improving the surface of these trails to something that is ADA compliant. This project will also make these trails more accessible to more people by increasing parking, signage, and rest spots like benches or picnic tables.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
Yes, this project is a part of the Village's Master Parks and Recreation Plan.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is legally obligated to maintain community owned property opened to the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
Coordination of park improvement scope will depend on available funding.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
This project was approved by the planning commission and Village Council as part of the Master Parks and Recreation Plan.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer and Zoning Administrator

**Rank:** 4

<b>Financing Sources:</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>2026-2027</b>	<b>2027-2028</b>	<b>2028-2029</b>	<b>2029-2030</b>
General Fund/Grant	\$ -	\$ -	\$ -	\$ 131,000.00	\$ -	\$ -
Total Cost	\$ -	\$ -	\$ -	\$ 131,000.00	\$ -	\$ -

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Parks	<b>Project Title:</b> Academy Park Improvements
<b>Project Category:</b> Park	<b>Start Date:</b> June 2028
<b>Project Location:</b> Academy Park	<b>Overall Priority:</b> Medium
<b>Departmental Priority:</b> Medium	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Improvements in 2028 will include items that the Village decides are high priority during their Academy Parks Master Planning effort in 2024-2025. These items will likely be revolved around Academy Park East and West.

**Project Justification**  
This project will enhance the Academy Park area to develop additional Village Park space to provide more entertainment areas for the community to enjoy.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
No this priority project is not part of an adopted program.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is legally obligated to maintain community owned property opened to the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
Coordination of park improvement scope will depend on available funding.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
This project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

**Rank:** 5

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
General Fund/Grant	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Parks	<b>Project Title:</b> Streetscape Improvements
<b>Project Category:</b> Park	<b>Start Date:</b> June 2029
<b>Project Location:</b> Var. Village Locations	<b>Overall Priority:</b> Low
<b>Departmental Priority:</b> Low	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
Improvements in 2029 are to include streetscape/beautification improvements to a few areas around the Village including: US-31/Traverse Ave corner, M115, Top of Hill, and Severance to Village office.

**Project Justification**  
This project will enhance the image of the Village from the streets with adding beautification and streetscape features to four different areas, bringing a fresh look.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
This priority project is part of the Village Master Plan to improve social, environmental, and economic progress. See Economic item number 8, streetscape improvements.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is legally obligated to maintain Village owned street right-of-ways.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
Coordination of streetscape improvement scope will depend on available funding.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
This project has not been approved.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer

Rank:         6        

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
General Fund/Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000.00
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000.00

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b> Parks	<b>Project Title:</b> Wayfinding and Gateway Signage
<b>Project Category:</b> Park	<b>Start Date:</b> June 2030
<b>Project Location:</b> Village-Wide	<b>Overall Priority:</b> Medium
<b>Departmental Priority:</b> Medium	<b>Today's Date:</b> 6/25/2024

**Project Description:**  
The Village would like to improve their wayfinding and gateway signage throughout the Village. A few high priority areas are Grace Road, Severance Street, and M-115, as well as signage at Village Parks and community attractions.

**Project Justification**  
This project will benefit the Village by helping guide both community members and tourists around the Village to enjoy the attractions that the Village has to offer.

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**  
Yes, this project is a part of the Village's Master Parks and Recreation Plan.

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**  
Yes the community is legally obligated to maintain community owned property opened to the public.

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**  
Coordination of wayfinding and gateway signage scope will depend on available funding.

**Prior approval: Has this project been approved by any board, commission or governing body?**  
This project was approved by the planning commission and Village Council as part of the Master Parks and Recreation Plan.

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**  
Cost Estimate from Engineer and Zoning Administrator

**Rank:**       7      

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
General Fund/Grant	\$ -	\$ -	\$ -		\$ -	\$ 30,000.00
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000.00</b>

## **Long Term Capital Improvements**

### **Water**

New well and wellhouse in 10-15 years

### **Buildings**

Village Office building expansion in 10-15 years

### **Roads**

River Street - Lake to Park Crush & Shape  
River Street - Bailey to East Crush & Shape  
East Street - River to Case Crush & Shape  
Case Road - Traverse to Walker Crush & Shape  
Severence Street - Barber to US-31 2" Overlay  
Orchard Street - Burr to Traverse Crush & Shape  
Burr Street - Lake to Barber Crush & Shape  
Burr Street - US-31 to Bailey Crush & Shape  
Benzie Street - North to US-31 Crush & Shape  
Severence Street - M-115 to Barber 2" Overlay  
Severence Street - US-31 to dead end 2" Overlay  
Bailey Street - Traverse to River 2" Overlay  
Barber Street - Burr to River 2" Overlay  
Burr Street - Milliron to US-31 2" Overlay  
Burr Street - Bailey to Orchard 2" Overlay  
South Street - US-31 to dead end 2" Overlay  
River Street - US-31 to Bailey 2" Overlay  
Barber Street - Walker to Traverse 2" Overlay  
Milliron Lane - Traverse to Burr 2" Overlay  
Traverse Avenue - Barber to West 2" Overlay  
West Street - Traverse to South 2" Overlay  
Bailey Street - Traverse to dead end 2" Overlay  
Burr Street - Barber to Milliron Thin Overlay  
South Street - West to US-31 Thin Overlay  
Lake Street - Walker to Traverse Seal Coat  
Vigland Lane - Burr to Traverse Seal Coat  
Traverse Avenue - Orchard to US-31 Seal Coat

### **Parks**

To be determined through master planning process

**Village of Benzonia  
Capital Improvements Project Profile  
FY 2024-2030**

<b>Department:</b>	<b>Project Title:</b>
<b>Project Category:</b>	<b>Start Date:</b>
<b>Project Location:</b>	<b>Overall Priority:</b>
<b>Departmental Priority:</b>	<b>Today's Date:</b>

**Project Description:**

**Project Justification**

**Is the project part of an adopted program, policy or plan? If yes, identify the adopted program, policy or plan.**

**Is the community legally obligated to perform this service? Please identify the community's legal obligation.**

**Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is.**

**Prior approval: Has this project been approved by any board, commission or governing body?**

**Basis of cost estimate: Please select one of the following: cost of comparable facility/equipment, cost estimate from engineer/architect, rule of thumb indicator/unit cost, preliminary estimate, ball park "guesstimate"**

**Add Score:** \_\_\_\_\_ **Rank:** \_\_\_\_\_

Financing Sources:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
DWSRF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -